

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 08th February 2021, 4pm-5.35pm

Venue: Zoom

In attendance: Kay Gleeson, Tony McCarthy, Viola Di Bucchianico, Aileen Eglington, Gavin Harte, Bill O'Dea, Simone Sav, Colette Downing

Apologies: Dara Carroll, Sharon Perry

Guest Presentation: DLR CoCo (Bernadette King & Maria Kelly)

MINUTES

1. Review and approve minutes of last meeting	
a. Matters arising	
Discussion	Actions/Agreed
Review of January Meeting Minutes	No matters arising. Minutes of January meeting - Proposed Tony McCarthy, Seconded Kay Gleeson.

2. Network Manager Report	
Discussion	Actions/Agreed
A. Community Wellbeing Survey Response Simone has continued working on generating reports from the survey and circulates them to the council they are uploaded to the website etc. Survey Press Release still to be done.	Survey Press Release - Aileen Eglington will assist Simone with this next week.
B. SPC nominations for Transportation SPC - one nomination has been received	Simone to circulate nomination to the Secretariat.
C. Simone is meeting with Deirdre Black who is responsible for both DLR Natural & Built Heritage. Deirdre is making a Heritage Plan	Simone will report back on this meeting, with a view of potentially creating a thematic group.

<p>for the coming years and the involvement of the PPN could be beneficial in engaging and providing feedback from the public. This was done successfully last year when the PPN was requested to provide engagement on cycle lanes in the Belmont area by Anthony McNamara, Climate Change officer and on changes in Dundrum village.</p>	
--	--

3. Update from DLR CoCo	
<p>Discussion</p> <p>Bernadette King & Maria Kelly joined the meeting. Tony McCarthy brought up the queries raised about timely reports and minutes. Bernadette King advised that the stages are different for each committee. She was asked to provide documentation detailing these procedures and timelines in order to facilitate the DLR PPN to engage fully with the committees and also to seek the input of the DLR PPN membership prior to meetings.</p> <p>DLR CoCo were advised that the DLR PPN 2021 Workplan would be ratified at the plenary on 30th March (date to be confirmed).</p> <p>Maria Kelly thanked Simone Sav for all her work in creating the training presentation videos for Zoom training, they are a valuable resource. The council have these videos available on Youtube.</p> <p>Funding - Covid 19 Emergency Fund is still open, DLR PPN has been circulating this info. There will be another round of Community Grants they are expected in the next 6 weeks.</p> <p>Public Consultations - No other consultations other than the DLR County Plan and Economic Plan for Dún Laoghaire Harbour and Spatial & Economic Plan for Dún Laoghaire Town.</p>	<p>Actions/Agreed</p> <p>Bernadette King will provide the schedules of the committees, details such as who drafts the agenda, when is it signed off.</p> <p>Bernadette King will notify the PPN when the Community Grants open for applications.</p>

4. Training 1st quarter 2021

a. Training for member groups

b. Linkage groups report

Discussion	Actions/Agreed
<p>A. Simone Sav reported on the take up of training as per the Spring Training Schedule. Training is underway and 430 people have registered to participate. This builds capacity and raises awareness of DLR PPN. Feedback has been very positive. The Governance course participation certificates have been sent to participants. The video making/editing courses have proved very popular and booking has now closed for these.</p> <p>B. At the January Secretariat meeting it was agreed that Simone Sav would research the practices of other PPNs in relation to Linkage & other committee reps and how feedback is provided to PPN members. Simone Sav presented a summary of a desk research with several PPNs in the country.</p> <p>The research showed that there is a problem maintaining and engaging reps throughout the country. On talking to PPNs it became clear that the info on their websites does not reflect the current situation on the ground. Reps are volunteers, the formal structure and its demands on time and time frames for circulating information etc does not facilitate sustained participation. The problem of recruiting and maintaining reps is nationwide.</p>	<p>Simone Sav will look into the possibility of repeating some of the most popular/ oversubscribed courses later in the year.</p>

5. Linkage groups for DLR PPN

Discussion	Actions/Agreed
The development of linkage groups,	The Secretariat will have an additional

<p>thematic and ad hoc groups was discussed at length. It was suggested that the next Secretariat meeting be solely dedicated to this issue, this will not be possible as the Plenary needs to be organised. An additional Secretariat meeting will be held.</p> <p>Gavin Harte wanted the Linkage Groups as mentioned in the workplan to become a primary objective.</p> <p>Aileen Eglington will start work to see if there is an appetite to set up a Planning thematic group with the possibility of developing a future Planning Linkage group. She will liaise with Simone Sav on this.</p> <p>Active Citizenship as mentioned by Viola, may be of interest to the wider public and encourage involvement in the PPN.</p> <p>There was an Environmental linkage group prior to Covid 19.</p>	<p>meeting to discuss Linkage groups, specifically.</p> <p>Simone will make the amendment to the workplan and circulate to all for any further amendments or suggestions.</p> <p>Aileen Eglington will liaise with Simone Sav to set up the Planning group.</p> <p>Simone will investigate further as the Community Action Network has been engaged to provide training, this may be something they could provide assistance with.</p> <p>Gavin Harte will work with Bill O'Dea and Dara Carroll to reestablish the Environmental Linkage group. Simone will liaise and set up the meeting.</p>
--	---

6. Workplan 2021

Discussion	Actions/Agreed
<p>Agreement to introduce an objective about Linkage Groups.</p>	<p>Simone Sav will make the change, re-circulate the Workplan draft.</p> <p>Workplan will be circulated to all membership ahead of the Plenary meeting on March 30th, for ratification.</p>

7. Secretariat meeting dates for 2021

Discussion	Actions/Agreed
<p>The Dept of Rural and Community Development wish to attend as many Secretariat meetings as possible and have written to Simone in that regard. They have requested the 2021 schedule of Secretariat Meetings in advance.</p>	<p>It was agreed that the Secretariat meetings for 2021 would be on the second Monday of the month. Simone Sav to send dates to the Department, subject to change as needed</p>

8. AOB

Discussion

Gavin Harte advised that SAGE (Shankill) are now officially a Sustainable Energy Community and that he hopes to bring Monkstown Village on board also.

DLR PPN has already circulated, on social media, details of the meeting Gavin Harte is facilitating for Monkstown Village.

Actions/Agreed

9. Date of Next Meeting

Discussion

Actions/Agreed

8th March 2021, time TBC