

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday, 11th January, 5.00 - 6.30pm

Venue: Zoom

In attendance: Tony McCarthy, Viola Di Bucchianico, Kay Gleeson, Aileen Eglington, Dara O'Carroll, Gavin Harte, Bill O'Dea, Simone Sav, Colette Downing

Apologies: Sharon Perry

1. Call to order
Apologies from Sharon Perry

2. Declaration of conflict of interest
No conflict of interest declared.

<p>3. Review and approve minutes of last meeting</p> <p>a. Matters arising</p>	
<p>Discussion</p> <p>No matters arising</p>	<p>Actions/Agreed</p> <p>Aileen Eglinton proposed.</p> <p>Dara O'Carroll seconded.</p> <p>Minutes passed.</p>

4. Network Manager Report	
<p>a. Report for 2021</p> <p>Simone reported on the PPN activities and engagement for the 2021 year, figures are yet to be finalised but in comparison to the previous 2 years the numbers in relation to consultations, public meetings, training and linkage groups are all vastly increased. The Secretariat met 13 times during 2021.</p> <p>One of the highlights of the year was the commencement of the Vision for Community Project. This Project will be ongoing for some time as all the process of collating the data is underway.</p> <p>b. Workplan 2022</p> <p>The workplan 2022 has been completed and circulated to the Secretariat. It will be circulated to the membership in February 2022 for ratification at the Spring Plenary.</p>	<p>Secretariat praised the many achievements of the DLR PPN team in 2021, and the sustained effort that went into delivering the results.</p> <p>Simone - Circulate the draft Workplan 2022 to membership in due course</p>

5. Vision for Community Wellbeing	
<p>The process of collating the data is ongoing and will take some time to complete.</p> <p>Time will be set aside to work solely on this project as it is a priority.</p>	<p>Actions/Agreed</p> <p>Time to be set aside solely to work on the Vision project.</p>

6. Climate Action Funding	
<p>Gavin Harte and Simone Sav have been working on this. Simone has been in contact with the 3 other Dublin PPNs who have all expressed and interest in becoming involved in the Climate Education, Capacity Building and Learning by Doing Community Climate Action Programme</p> <p>The purpose of this funding is to facilitate eligible organisations to collaboratively develop supports, tools, know-how and approaches to assist local communities take climate action. The strand focus is on climate education, capacity building and learning by doing which involves moving beyond 'raising awareness' to build the knowledge, skills, attitudes and values necessary to respond to challenges of climate change at a community level.</p> <p>This programme was discussed in general - the PPNs will need some funding from the programme to resource their involvement.</p>	<p>Simone will arrange a meeting with all 4 Dublin PPNs and Codema this week to discuss the proposal.</p>

7. Finance / Budget 2022	
<p>Simone is currently working on the 2022 budget. SSP have been requested to provide the current bank statement, this will be needed before the budget can be finalised.</p> <p>The budget will include the proposed website upgrade, the RCDC have approved retention of €4000 for this purpose. The quotes for this work will be presented to the secretariat once all have been received.</p>	<p>Simone to circulate the proposed 2022 budget</p>

8.SLA/ MOU	
Discussion	Actions/Agreed

<p>There are 2 SLAs in place between the DLR CoCo and SSP in relation to the employment of Resource Worker and another for the employment of Support Worker. The council stated at the December meeting that they required 2 separate agreements to be in place, any changes to the employment terms and conditions will have to be made with SSP.</p> <p>The issues of annual leave, salary still have to be finalised. The CEO of Southside Partnership has been in contact with Tony to say that she is available to discuss the SLA between SSP and DLR PPN.</p> <p>The suggested changes to the working documents were discussed, Simone will update the draft documents and circulate to the Secretariat for agreement. Simone, Aileen, Kay & Tony will arrange to liaise with Sharon CEO SSP to finalise.</p>	<p>Simone to finish making the suggested changes to the SLA/MOU. Meeting with SSP to be arranged.</p>
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9. New Membership Applications	
<p>Discussion</p> <p>Correspondence from membership applications was reviewed by the Secretariat for the following organisations:</p> <p>Glencree Centre for Peace & Reconciliation - Affiliate Membership</p> <p>Sporting Pride - Affiliate membership</p> <p>Herbert Hill Dundrum Residents Association</p> <p>What Matters Most CLG - await confirmation documentation, hold.</p>	<p>Actions/Agreed</p> <p>Decisions by the Secretariat to be communicated to groups.</p>

11. AOB	
<p>Discussion</p> <p>It was noted the the Annual PPN conference will not be going ahead in 2022 and has been deferred to 2023.</p>	<p>Actions/Agreed</p>

12. Date of Next Meeting	
<p>Discussion</p> <p>Second Monday of every month, normally but a new date agreed to facilitate staff availability.</p>	<p>Actions/Agreed</p> <p>Next meeting 21st February 2022, time to be confirmed.</p>