

# Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 8th March 2021, 4pm-5.35pm

Venue: Zoom

In attendance: Kay Gleeson, Tony McCarthy, Aileen Eglington, Sharon Perry, Gavin Harte, Bill O'Dea, Viola Di Bucchianico, Simone Sav, Colette Downing  
Not Present: Dara O'Carroll

## MINUTES

1. Review and approve minutes of last meeting a. Matters arising	
<b>Discussion</b>	<b>Actions/Agreed</b> Minutes of February meeting proposed Tony McCarthy, Seconded Kay Gleeson. No Matters Arising

2. Network Manager Report a. Training for member groups b. Initiative with dlr CoCo for digital skills c. Review of Implementation of dlrCoCo infrastructure d. Heritage Workshops e. dlr tree Strategy workshop f. Climate Action Workshops	
<b>Discussion</b> This is a very busy time for the PPN.  No more nominations for Social Inclusion Secretariat member.  a. <b>Spring Training</b> will be completed this week, it has been well received. The secretariat are invited to give suggestions on any other training need they think would be relevant/needed.  b. <b>Initiative with dlr CoCo for digital skills.</b> 4 Beginners Training sessions planned all aimed at beginner level. Simone Sav will	<b>Actions/Agreed</b>  Simone Sav will continue to work on this.  On completion a survey will be completed to obtain feedback and identify future needs.

do the Zoom training element, the other3 will cover: How to use a camera, Facebook and Twitter. These sessions will be run late March early April. There is a plan to repeat if needed. collaboration between the Council and PPN is positive.

**c. Review of Implementation of dlrCoCo infrastructure**

Coastal Cycle Path review. Survey received 18 responses. A meeting was held with the respondents, this provided good feedback. Both were combined to produce a report that is available on the website and has been circulated. The responses were used to respond to the interview conducted by The School of Transportation Engineering, Environment and Planning at Technological University Dublin (TU Dublin). The report has been positively received.

**d. Heritage Workshops**

A Zoom meeting was held with Deirdre Black the new Heritage Officer to launch the consultation. There were 88 participants. Two workshops are being held for anyone who is particularly interested in heritage, hosted by DLR PPN the first has already taken place, the second is to take place tomorrow.

**e. dlr tree Strategy workshop**

Aian ffrench is responsible for this, the consultation was launched in October 2020 and submissions ended in January 2021. They are seeking extra engagement with the community in 3 segments; Youth, PPN Groups and Business. They are seeking groups to participate in a 1.5 hour workshop. We have identified interested groups and have relayed the information to Aida.

**f. Climate Action Workshops**

This is a department initiative in conjunction with M.Co. Simone Sav attended the training. Next step is to hold 2 Climate Change meetings with target groups from all pillars, Lyn Hagen Meade of Dundrum 2030 will be the moderator and will undergo training for this role.

Lyn Hage Mede to participate in training for the moderator role.

<p>With the moderator, we have agreed on the 18 and 23 of March as the dates for the meetings.</p> <p>It is intended that a survey based on the questions from the workshops will be circulated to all DLR PPN members. Feedback from the workshops and survey will be collated and sent to Mco.</p> <p>Anthony McNamara, Climate Action Officer for dlr CoCo advised that some councillors would want to be involved. Simone Sav will check with the Department and see if there is a specific meeting for councillors. It was suggested that a mid term report should be sent to the councillors updating them on PPN activities. We should announce our activities and take credit for them.</p>	<p>Simone to organise 2 meetings, registrations etc.</p> <p>Survey will be sent to all members.</p> <p>Simone will produce a report based on the feedback from the meetings and survey.</p> <p>The report will be sent to Mco.</p> <p>Simone - Check with Dept. situation regarding meeting for councillors.</p> <p>Simone - Send a mid term report on PPN activities to councilors.</p>
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3. Plenary Meeting	
Discussion	Actions/Agreed
<p>a. <b>Annual Report</b> to be ratified at the Plenary. Draft report has been circulated to the Secretariat .</p> <p>Tony McCarthy advised that the amount for the overpayment taken by Southside Partnership in 2020 be included as a credit. There was a meeting to discuss this, in attendance were Cormac Shaw of SSP, Bernadette King Community Dep DLR CoCo, Simone Sav and Tony McCarthy. The error and resolution were agreed.</p> <p>b. <b>Breakout session</b> - it was proposed that there would be 3 breakout secessions: Draft County Plan, Disability and possibly Heritage.</p> <p>Workplan 2021 is ready to be circulated to members before and ratified at the Plenary.</p>	<p>Any changes or additions to be sent to Simone.</p> <p>The draft Annual Report will be circulated to members prior to the Plenary meeting.</p> <p>Tony McCarthy will send finalised amended figures to include credit and debtors amounts for the Finance report to Simone.</p> <p>Simone Sav is to contact SSP accountant to seek confirmation that the overpayment has been returned to the PPN account.</p> <p>There will be one presentation at the Plenary on the draft County Plans, this is a large subject which will generate a lot of interest.</p> <p>Simone Sav - Call for Motions</p> <p>Simone Sav - Agenda to be sent 21 days prior to the Plenary meeting.</p> <p>Annual Report 2020 and Workplan 2021 to be</p>

	circulated to membership prior to the Plenary. - Simone Sav
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4. Linkage groups	
<p><b>Discussion</b></p> <p><b>a. Planning</b> Aileen Eglinton is willing to establish a linkage group on Planning as there is much interest in the county and residents associations are concerned with proposed developments in the county. Groups find it difficult to have an influence on planning decisions as developments of over 100 units go to Board Pleanála and can only be challenged in the High Court.</p> <p><b>b. Disability Interest Group</b> David Girvan has approached the PPN regarding - "DLR PPN Disability Linkage Group - Urgent engagement re: Strategic Plan for Housing People with a Disability".</p> <p>A disability Linkage group would run across all pillars not just Social Inclusion. Proposed date for a meeting to discuss, Strategic Plan for Housing People with a Disability is 24th March, set by David Girvan.</p> <p><b>c. DLR Integration Group</b> Simone and Viola to explore, will be included in the Special Secretariat Meeting.</p> <p><b>d. Heritage</b> There would be plenty of interest in this given the response to the recent consultations on the draft Heritage Plan</p> <p><b>Summary</b> Linkage groups were discussed in general. DLR PPN needs to establish a framework for Linkage groups within the structure of the PPN.</p> <p>A specific meeting on the subject of Linkage groups is required.</p>	<p><b>Actions/Agreed</b></p> <p>Simone Sav is to set up the meeting and invite groups.</p> <p>Will be explored by Simone Sav and Viola DiBucchianico</p> <p>Special Secretariat meeting to discuss Linkage groups 8 April 2021.</p>

<p>Members should be consulted and asked what linkage groups they want to establish, should not be a top down decision. There was previous consultation in this regard but it was not developed.</p> <p>Linkage groups would need to set goals and objectives and actions would need to be measurable. Example 60% of member groups feel .....</p>	<p>Simone will put together a document for the remainder of this year and this will be discussed at the Special Secretariat Meeting.</p>
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5. AOB	
<p><b>Discussion</b></p> <p>Community Action Network, training topics need to be discussed.</p> <p>Support Worker Funding confirmed for 2021. The Support Worker is to receive an incremental salary increase in line with grade 4.</p>	<p><b>Actions/Agreed</b></p> <p>Sharon Perry will liaise with Simone Sav in this regard.</p> <p>Increase effective from March 2021, anniversary of employment.</p>

6. Date of Next Meeting	
<p><b>Discussion</b></p> <p>Linkage Group Special Secretariat Meeting</p> <p>April Secretariat Meeting</p>	<p><b>Actions/Agreed</b></p> <p>8th April 2021</p> <p>12 April 2021</p>