

# Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 4th November 2019, 6.00pm-8.00pm

Venue: Southside Partnership, Blackrock

In attendance: Laura Howe, Kay Gleeson, Tony McCarthy, Dara Carroll, Gavin Harte, Goff Lalor

Present: Simone Sav, DLR PPN support worker

Apologies: Jen Kane-Mason, Aileen Eglington, Sharon Perry

## MINUTES

1. Review and approve minutes of last meeting a. Matters arising	
<b>Discussion</b>  There were no comments on the minutes.	<b>Actions/Agreed</b>  Minutes approved Kay Gleeson proposed. Dara Carroll seconded.
2. Conflict of interest	
No conflict of interest declared.	
3. Finance update	
<b>Discussion</b>  Laura Howe presented a short proposal for upcoming expenditure for the remainder of the year.	<b>Actions/Agreed</b>

A discussion ensued about the proposed expenditure.	It was agreed that remaining budget should be spent on training, recruitment, equipment, marketing and preparation for the Vision for the Community Wellbeing.
A point was raised about contacting the Council in relation to the last payment due for 2019.	It was agreed that Laura Howe would contact the Council in relation to this payment.

4. New membership	
<p>Discussion</p> <p>Laura Howe explained the process through which a group/organisation can become a DLR PPN member and the criteria for qualifying as a Full Member/Associate member.</p> <p>Laura Howe presented a listing of new members for 2019, which was perused and discussed with the Board.</p>	<p>Actions/Agreed</p> <p>The Secretariat approved the new member groups as meeting the criteria set for membership to the best of their knowledge, based on the information provided to them by the groups in the application form.</p> <p>Tony McCarthy proposed. Kay Gleeson seconded.</p>

5. Workplan a. Vision for the Community Wellbeing	
<p>Discussion</p> <p>It was proposed to commission a desk study, through a process of tender, to advance the VCV for the DLR area specifically.</p> <p>A suggestion was made to get in touch with Wicklow and Sligo PPNs to study their successful approach and replicate</p>	<p>Actions/Agreed</p> <p>Laura Howe to get in touch with Wicklow and Sligo PPN for guidance on the initiative.</p>

relevant strategies.	Laura Howe to draft the brief for the work, which will be circulated to Secretariat members before being advertised.
----------------------	--

6. Items from manager's report a. SPCs	
<p>Discussion</p> <p>A list of potential candidates for the elections was presented and discussed. This list is currently fluid.</p> <p>No other items from the manager's report were discussed.</p>	<p>Actions/Agreed</p> <p>It was agreed that the priority for the PPN is to put forward reps with appropriate skills, with flexibility about matching pillars.</p> <p>It was agreed that in relation to the knowledge/expertise required by PPN reps from different pillars on the SPCs, DLR PPN would focus on getting the required skills rather than trying to match the skills to the pillar as outlined in the Draft SPC Scheme.</p>

7. AOB	
<p>Discussion</p> <p>a. The Sustainability linkage group meeting</p> <p>Gavin Harte proposed that a circular be sent to all members inviting them to the Sustainability Linkage group meeting on the 14th of November.</p> <p>b. Comments on the Council Budget proposals</p> <p>It was noted that the Council has reduced the amount of funding for community grants.</p> <p>Tony McCarthy also highlighted that the DRL PPN is mentioned only one in the council proposal and not acknowledged as one of the organisations dlr County Council works with.</p>	<p>Actions/Agreed</p> <p>PPN staff to send the circular and help promote the meeting.</p> <p>Tony McCarthy to send relevant information to Laura Howe.</p> <p>Laura Howe to draft a letter to the councillors about the reduced funding and about the lack of proper acknowledgement of the PPN in the budget proposal.</p> <p>Laura Howe to get in touch with Councillors who are supportive of the PPN.</p>

<p>c. Feedback from the National Conference Goff Lalor presented praised the quality of the National Conference.</p> <p>d. Christmas party Several venues and times were discussed for organising the Christmas party.</p>	<p>Laura Howe to draft a letter from the Secretariat to thank Carlow PPN for hosting the National Conference.</p> <p>Simone Sav to make enquiries with the Bistro le Monde.</p>
--	---

07. Date for next meeting/convenor
Monday, 9th of December, at 6pm in Southside Partnership offices.