

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 20th January 2020, 6.00pm-7.30pm

Venue: Southside Partnership, Blackrock

In attendance: Kay Gleeson, Tony McCarthy, Jen Kane-Mason, Sharon Perry, Dara Carroll, Gavin Harte, Simone Sav

Apologies: Aileen Eglington (travelling), Goff Lalor

MINUTES

1. Review and approve minutes for November 2019 a. Matters arising	
Discussion A discussion arose about Item 5 a - <i>Vision for Community Wellbeing</i> . This will be covered in the present minutes under Item 4.	Actions/Agreed Gavin Harte proposed. Tony McCarthy seconded. The minutes were approved by the Secretariat.

2. Review minutes of meeting a. Matters arising	
Discussion There were no comments on the minutes.	Actions/Agreed Tony McCarthy proposed. Jen Kane-Mason seconded. The Minutes were approved by the Secretariat.

3. Conflict of interest	
No conflict of interest declared.	

4. Vision for Community Well-being	
<p>Discussion</p> <p>Simone Sav reported on what the facilitator proposed in previous meeting can commit to in terms of number of workshops/consultations, as well as cost.</p> <p>Gavin Harte pointed out that a desk study is needed as a preliminary step before the consultation process begins.</p>	<p>Actions/Agreed</p> <p>The VCW sub-committee to meet - provisional date the 30th of January, starting 6:00pm in Blackrock to discuss and set up the parameters and process of the desk-study.</p>

5. Report <ul style="list-style-type: none"> a. Re-registration process b. First PPN Workers' Meeting Update 	
<p>Discussion</p> <p>a. Simone Sav presented a report on the re-registration process.</p> <p>b. Simone Sav presented a report on the meeting. The 'PPN Handbook' draft was discussed and members of the Secretariat voiced a number of concerns about the format, content and language used.</p> <p>Simone Sav reported that the DRCD will be undertaking a 'Structural Review' of all PPNs, with a deadline of completion in December 2020.</p>	<p>Actions/Agreed</p> <p>The re-registration process to end by the 31st of January 2020. Simone Sav to contact organisations that have not re-registered before that deadline.</p> <p>Simone Sav to draft a submission with observations about the 'PPN Handbook' draft on behalf of the Secretariat to be submitted by the end of January 2020.</p>

6. AOB	
Discussion	Actions/Agreed
<p>a. The Secretariat thanked the members involved in the recruitment process for the role of Network Manager for their time and dedication.</p> <p>The Secretariat congratulated Simone Sav on being selected as the DLR PPN Network Manager.</p>	
<p>b. The schedule of recruiting a Support Worker was discussed and approved.</p>	<p>Simone Sav to begin advertising for the role of Support worker on Activelink and through our website, Social Media and contact list. The deadline for applications was set for the 7th of February 2020.</p>
<p>c. Sharon Perry reported that a meeting of the Social Inclusion Linkage group was scheduled for February.</p>	<p>Sharon Perry to advise Simone of the date of the meeting. Simone to circulate it to other PPN member groups.</p>
<p>d. The need to start recruiting Secretariat members as soon as possible was identified.</p>	<p>This item is to be discussed at the February meeting in order for a plan to be set up.</p>

07. Date for next meeting/convenor
Date: Monday, 17th of February 2020, starting 6pm, in Blackrock.