

# Dun Laoghaire Rathdown PPN Secretariat Meeting

Tuesday, 28th July, 4.00pm-5.00pm

Venue: Online meeting via Zoom

In attendance: Kay Gleeson, Tony McCarthy, Sharon Perry, Dara Carroll, Simone Sav

Guests: Bernie King & Maria Kelly, DLR CoCo

Apologies : Jen Kane-Mason, Aileen Eglington, Gavin Harte

## MINUTES

1. Call to order	
<b>Discussion</b>  Apologies for absence presented.	<b>Actions/Agreed</b>

2. Review minutes of June 2020 meeting a. Matters arising	
<b>Discussion</b> No Matters Arising	<b>Actions/Agreed</b> Tony McCarthy proposed Sharon Perry seconded  Minutes agreed.

3. Update from on dlr County Council Staff a. Presentation from PPN to SPCs	
<b>Discussion</b> a. Presentation from PPN to SPCs The Network Manager will make a short presentation to all SPCs about what the role and remit of the PPN are. Simone Sav will make the presentations in September, where possible.	<b>Actions/ Agreed</b>     Simone Sav to liaise with Bernadette King and Maria Kelly on having the presentations on the agenda of all the SPCs.

<p>The topic of training for the DLR PPN representatives was discussed.</p> <p>The Secretariat thanked DLR CoCo staff for attending the meeting, and noted that their attendance was beneficial and it is good to continue to work together.</p>	<p>Bernadette King is to check with the Corporate services on the training pack for the representatives.</p>
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4. Network Manager Report	
Discussion	Actions/Agreed
<p>Simone Sav updated the Secretariat on:</p> <ul style="list-style-type: none"> <li>- The positive feedback received for the 'How to organise and AGM' training with Arthur Cox.</li> <li>- The status of liaising with the other PPNs in relation to the Vision for Community Wellbeing.</li> <li>- The interest for becoming Secretariat members for candidates from the SPCs.</li> <li>- The 'Fly Your Flag' initiative and the DLR PPN flag prepared by Colette.</li> </ul>	<p>Simone Sav is to organise a call for expressions of interest and for nominations for being a Secretariat member (1 for the Environmental pillar, 2 for the Social Inclusion Pillar).</p>

5. Outline of Activities for 2020	
Several activities were discussed:	Actions/Agreed
<ol style="list-style-type: none"> <li>1. Training - five training opportunities were provided so far this year for our membership.</li> <li>2. Plenary meeting - to be organised before the end of the year.</li> <li>3. Vision for Community Wellbeing - to begin this year. Simone Sav reported that she has been in</li> </ol>	<p>Dara Carroll to suggest training for Secretariat and staff.</p> <p>The Secretariat will assess the feasibility of a Plenary meeting in September, in light of the COVID-19 situation.</p>

touch with PPNs around the country and taken the initiative to organise an online meeting with a view to find practical ways to conduct the consultation.	Simone to keep the Secretariat informed of the outcome of the meeting and solutions that can be put into practice in our context.
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6. GDPR	
<b>Discussion</b> A few issues related to GDPR were discussed, related to software installed on the work phone and requests for information from the database.	<b>Actions/Agreed</b> It was agreed that Simone Sav would draft a response letter in relation to the software installation for work mobiles. Simone Sav to purchase a laptop.  It was also agreed that Simone would raise the issue of the database with Aileen Eglington, who is a representative on the National Advisory Group.  It was decided that an introductory meeting would be scheduled with the Head of the Community Department in the Council.

7. AOB	
<b>Discussion</b>  a. The issue of insurance companies refusing to extend their policies to Residents' Associations was brought up. b. Community Connection radio a positive contribution for the DLR PPN.	<b>Actions/Agreed</b>  Simone Sav to seek clarification from Aileen Eglington on which ways the Secretariat can support Residents Associations on this.

8. Date for next meeting
First meeting at the beginning of September 2020.