

# Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 18th May, 4.00pm-5.15pm

Venue: Online meeting via Zoom

In attendance: Kay Gleeson, Tony McCarthy, Aileen Eglington, Sharon Perry, Gavin Harte, Simone Sav, Colette Downing

Apologies : Dara Carroll, Jen Kane-Mason

## MINUTES

1. Call to order	
<b>Discussion</b>  It was agreed that Simone Sav would facilitate the meeting.	<b>Actions/Agreed</b>

2. Review minutes of April 2020 meeting a. Matters arising	
<b>Discussion</b> Addition to April minutes - moment of reflection on the death of Gavin Harte's family member.  a. Matters arising. Simone confirmed that a copy of the SLA has now been received from Southside Partnership.  Reps for LCDC  Gavin Harte is now the SEAI mentor for DunLaoghaire-Rathdown	<b>Actions/Agreed</b>  The Minutes were approved by the Secretariat.  Simone will update and circulate to the Secretariat for approval.  Nominations documentations have been set up, awaiting nominations, reminder to be sent.  Gavin to follow up on rep for his pillar in the LCDC.

3. Update from on DLR PPN Annual Report for DRCD	
<p><b>Discussion</b></p> <p>Link to the document was shared with the Secretariat. Additions have been made. Deadline for submission is Wednesday 20/05/2020.</p> <p>Secretariat member to liaise with DLR CoCo.</p>	<p><b>Actions/ Agreed</b></p> <p>It was agreed that Aileen Eglington would be the Secretariat member to liaise with DLR CoCo.</p>

4. Update on Community Response Forum	
<ul style="list-style-type: none"> <li>a. Meetings</li> <li>b. Community Wellbeing Subgroup</li> <li>c. Role of the PPN</li> </ul>	
<p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>a. Simone Sav confirmed that she attends the stakeholders meetings each Friday. These meetings will now be held twice monthly.</li> <li>b. The PPN is part of the Community Wellbeing Subgroup, chaired by Therese Langan and has representatives from various departments including Heritage, Parks, Communications and Making Connections, a group working with the older old. Initiatives have been set up, these cover the areas of Biodiversity, Environment, Sport, Arts &amp; Heritage.</li> <li>c. Simone Save advised that the role of the PPN is to communicate these initiatives to its members.</li> </ul>	<p><b>Actions/Agreed</b></p> <p>Simone will forward the report she received on calls to the Community Call helpline to the Secretariat.</p> <p>Simone will continue to attend meetings.</p> <p>PPN to continue to share DLR CoCo Community Wellbeing Initiatives.</p>

5. PPN Staff reports	
<p><b>Discussion</b></p> <p><b>Covid 19</b> related issues were discussed in general including:</p> <ol style="list-style-type: none"> <li>1. Stakeholder Forum - 4 meeting</li> <li>2. Report for DRCD, the DRCD are working on a dashboard of examples of activities of the PPNs in response to Covid-19. The report was compiled to include links to the various responses and activities of the DLR PPN, these included web posts, newsletters and the report into the response of the Residents Associations to the Covid-19 crisis.</li> <li>3. Research into funding and initiatives available for groups</li> <li>4. Social media posts - average of 20 per week.</li> </ol> <p><b>Reports</b></p> <ol style="list-style-type: none"> <li>1. Quarter 1 Financial expenditure report has been completed.</li> <li>2. Annual Report for 2019, the PPNs sections have been completed.</li> </ol> <p>The PPN has completed its sections, the council are completing theirs at the moment.</p> <p><b>Recruitment of representatives</b></p> <p>Actively looking for LCDC rep and SPC. No LCDC or JPC cometties are meeting at the moment but the SPC committees are.</p> <p>Community Connections programme was broadcast in May the podcast is available</p>	<p><b>Actions/Agreed</b></p> <p>Simone to raise the issue of receiving early feedback from meetings.</p> <p>Ongoing and communicated to members.</p> <p>Simone to ascertain how community and voluntary groups will be accommodated will they be facilitated with training and funding to use such software?</p>

on the website. There were 7 interviews.	
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6. Vision for Community Wellbeing	
<b>Discussion</b> Nothing is happening around the country in the other PPNs. Difficult in the current climate and restrictions to implement this programme based on the template provided by DRCD.	<b>Actions/Agreed</b> Simone will contact DRCD and to ascertain if they have/will be reviewing the current framework and to see if this is going to be updated in light of the current pandemic.

7. Funding for the PPN	
<b>Discussion</b> We have completed training scheduled for 2020. We could consider some new more diverse training possibly in areas such as infection control, risk assessment and returning to activity.  How do groups hold AGMs, groups are anxious about this. Seek advice from Charities Regulator.  The Wheel and Social Justice may have some information for us.  Look into training for virtual meetings.  Maybe we could partner with larger corporations such as Google or Dell.	<b>Actions/Agreed</b> We will wait for direction from DRCD on this matter. Discuss again in August.  Research “Back to Activity” resources that may be available and needed by the group.  Aileen Eglington will seek advice from the Department.

8. DLR New Community Initiatives	
<b>Discussion</b> A lot going on such as new initiatives and grants.	<b>Actions/Agreed</b> Keep up to date with these and inform members. With regard to applying for grants Sharon Perry raised the issue that on many grant applications three estimates/quotes are usually required, concern was expressed that there may not be a large take up of grant applications because of the difficulty in

<p>Sustainable Energy Committee</p> <p>Gavin Harte advised that he is the SEC Mentorhe will be looking to set up sustainable energy communities in DLR and will be looking to liaise with local groups and residents associations.</p>	<p>obtaining quotes during the pandemic.</p> <p>The PPN will support this initiative and communicate information from the SEC to its members.</p>
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9. AOB	
<p><b>Discussion</b></p> <p>No AOB</p>	<p><b>Actions/Agreed</b></p>

10. Date for next meeting
Monday 8th June 2020