

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 4th March 2019, 6-8pm

Venue: Southside Partnership Offices, Blackrock

In attendance: Laura Howe, Kay Gleeson, Tony McCarthy, Dara Carroll, Jen Kane-Mason, David Girvan.

Apologies: Goff Lalor, Aileen Eglington

MINUTES

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| 1. Review and approve minutes of last meeting a. Matters arising | |
| Discussion A discussion took place in relation to Laura Howe's appraisal and proposed salary rise. | Actions/Agreed Pending confirmation from the Finance sub group that budget is available for this the proposed pay rise will be communicated to Southside Partnership and DLRCC. Minutes proposed by Tony McCarthy, seconded by Kay Gleeson. |

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| 2. Agree and sign off on workplan a. Discussion of highlighted areas b. Other amendments | |
| Discussion A discussion took place on the current draft of the 2019 workplan. | Actions/Agreed Laura Howe to carry out agreed amendments and share with DLR PPN members and with DLRCC for feedback. |

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| 3. Plan for Plenary meeting Wed April 3rd a. Venue update b. Member presentations c. Community supports showcase d. Media training | |
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| e. Other ideas | |
| <p>Discussion</p> <p>A discussion followed on the upcoming Plenary meeting.</p> | <p>Actions/Agreed</p> <p>It was agreed that this Plenary must have opportunities for members to input.</p> |

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| <p>4. Update of Memorandum of Understanding with DLRCC</p> <p>a. Background and purpose</p> <p>b. Suggested amendments to current MOU</p> | |
| <p>Discussion</p> <p>Due to time constraints this item was not discussed and will be added to the agenda for the next meeting.</p> | <p>Actions/Agreed</p> |

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| <p>5. Proposed review of the Strategic Policy Committees</p> <p>a. Background</p> <p>b. Strategy</p> | |
| <p>Discussion</p> <p>Due to time constraints this item was not discussed and will be added to the agenda for the next meeting.</p> | <p>Actions/Agreed</p> |

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| <p>6. AOB</p> | |
| <p>Discussion</p> <p>Laura Howe updated members about DLREMIF's plan for Voter Fest</p> | <p>Actions/Agreed</p> <p>Laura Howe to contact DLREMIF with request for more detailed information about how DLR PPN can support them.</p> |

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| <p>7. Date and convenor for next meeting</p> |
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Monday 1st April dlrLexicon. David Girvan will be convenor