

# Dun Laoghaire Rathdown PPN Secretariat Meeting

Tuesday 14th May 2019, 6pm-7.30pm

Venue: Boylan Centre, Eblana Avenue, Dun Laoghaire

In attendance: Laura Howe, Kay Gleeson, Tony McCarthy, Dara Carroll, Aileen Eglington (arrived 6.45), David Girvan, Sharon Perry, Gavin Harte, Goff Lalor, Jen Kane-Mason (arrived at 7.20)

Present: Simone Sav, DLR PPN support worker

## MINUTES

<b>1. Review and approve minutes of last meeting</b> a. Matters arising	
<p>Introduction</p> <ul style="list-style-type: none"><li>- Dara Carroll welcomed Simone Sav, the new DLR PPN Support Worker. Secretariat members introduced themselves to Simone.</li></ul> <p>Discussion</p> <ul style="list-style-type: none"><li>a. Issue raised by Tony McCarthy about the duplication of topics covered by Secretariat members speaking during the plenary session.</li><li>b. The role of the Plenary organising subgroup - the need to revisit the subgroup</li><li>c. Attendance at Plenary meetings Gavin Harte suggested an analysis of those attending Plenary meetings in relation to their location and the location of the venue. Tony McCarthy suggested having an</li></ul>	<p>Actions/Agreed</p> <p>Sharon Perry and Kay Gleeson to join the plenary organising subgroup</p> <p>Laura Howe to ensure Plenary sub group is fully engaged in organising the next Plenary meeting.</p> <p>Minutes approved Tony McCarthy proposed. Kay Gleeson seconded.</p>

outside guest speaker at the Plenary.	
---------------------------------------	--

## 2. Workplans

- a. Confirm final amendments to ratified 2019 workplan
- b. Discuss how members could have more input into development of workplan
- c. Agree strategy for developing 2020 workplan in Autumn

### Discussion

- a. The final amendments proposed by DLR PPN members at the Plenary were discussed.
- b. The development of linkage groups in relation to members inputting into the workplan was discussed. Several solutions were proposed:
  - i. Provide training to members about the Local Economic and Community Plan and County Development Plan.
  - ii. Contact members to build the membership first
  - iii. Identify the current issues that would lead to the creation of linkage groups
  - iv. Identify a number of vested groups and people within each pillar

Discussion about the difficulties facing the initiative of building linkage groups. Some obstacles identified were:

- v. Issues are often complex and require representatives to sit on various groups
- vi. Lack of engagement from the groups

Gavin Harte advised members about the

### Actions/Agreed

Secretariat proposed and agreed on the final version of the amendment, which now reads: "Target groups from underrepresented groups, new communities and minority groups identified."

[View the report](#)

Joint Committee on Climate Action report which contains actions for PPNs	
-----------------------------------------------------------------------------	--

<b>3. Memorandum of Understanding with DLRCC</b> a. Agree 3 members of the Secretariat to negotiate MOU	
Discussion  Laura explained the dynamic of the negotiation of the MOU.	Actions/Agreed  The 3 members to negotiate MOU Aileen Eglington Tony McCarthy Kay Gleeson  Laura Howe will inform Mary Ruane in DLRCC

<b>4. Vision for Community Wellbeing (VCW)</b> a. Review membership of VCW subgroup in light of new Secretariat membership. b. Subgroup agree meeting date to discuss and plan strategy.	
Discussion  a. Laura briefly presented examples of best practice from other PPNs (Wicklow). New members to join the VCW subgroup.  b. A discussion ensued about managing the development within the community and the importance of engaging with community centres for space.	Actions/Agreed  Gavin Harte and Sharon Perry to join the VCW subgroup.  Laura to organise a date for the Wellbeing subgroup.

<b>5. Reps and linkage groups</b> a. Discussion on possible outcomes after the local elections b. Agree strategy	
Discussion a. It was generally felt that local	Actions/Agreed

<p>elections introduce an element of uncertainty about the PPN objectives and plans. Furthermore, the Strategic Policy Committees (SPCs) have not been decided in DLR.</p> <p>A proposal to have associate members on the SPCs.</p> <p>A discussion on inviting experts to SPC meetings.</p> <p>b. The need for capacity building in each pillar.</p> <p>Proposal for groups within each pillar to meet separately.</p> <p>Discussion on rules around sharing database with Secretariat</p>	<p>Secretariat members to organise a meeting with groups within their own pillar with a view to identifying potential future representatives and increasing engagement.</p> <p>Laura and Simone to assist as needed.</p> <p>Laura will distribute circular from Dept. of Rural &amp; Community development re. access to database.</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

6. 2019 Budget approval	
<p>Discussion</p> <p>A discussion about the budget for 'Promotion'.</p> <p>Tony McCarthy proposed that a declaration of interest be introduced at the beginning of the meeting, based on the agenda or at any point where it may become evident.</p>	<p>Actions/Agreed</p> <p>Agreement on introducing declaration of a conflict of interest as a formal piece of procedure.</p> <p>Budget was approved Kay Gleeson proposed Goff Lalor seconded</p>

<p>7. AOB</p> <p>a. Projects</p>
----------------------------------

b. SJI National Social Monitor - Local Issues Edition and Local Authority Profiles	
<p>Discussion</p> <p>Gavin Harte proposed to organise a meeting with elected councilors.</p> <ul style="list-style-type: none"> <li>a. Laura updated the Secretariat re. upcoming presentations to promote the PPN.</li> <li>b. A discussion about the accuracy of the facts included in the SJI National Social Monitor</li> </ul>	<p>Actions/Agreed</p> <p>Laura will look to organise for around end of June.</p> <p>Laura to share SJI National Social Monitor With all Secretariat members.  <a href="#">National Social Monitor</a></p>

08. Date for next meeting/convenor
Wednesday 12th June. Kay Gleeson will be convenor.