

Special meeting of DLR PPN Secretariat 23/09/19

Venue: Southside Partnership Office, Blackrock

Purpose:

To put together and agree a practical plan for engaging DLR PPN members and ensuring engaged DLR PPN representatives from all pillars are on the Strategic Policy Committees.

Minutes

1. Agree purpose of meeting	
Discussion	Agreed All agreed on purpose

2. Discuss Environmental pillar plan (distributed by email prior to meeting) 3. Discuss other options proposed by other Secretariat members. 4. Agree a plan of operation and a timeline (all above discussed at same time)	
Discussion A discussion followed on the draft SPC Scheme and areas where members felt there were changes needed. The Draft SPC Scheme sets a broad agenda. A discussion followed on the plan submitted by the Environmental pillar Secretariat members. The aim is to engage with the pillar groups to create a group of 20 or 30 people who could populate the SPCs. Engage with pillar groups to create a core of people who are interested in engaging with the SPCs. They in turn can try to get 2 or 3 more people interested. Reps can	Agreed

come from this with other people acting as 'seconds' or as a pool of expertise.

Suggestion of having 1 pillar group meeting between now and Plenary and those attending to bring more to plenary.

Suggestion to pitch pillar-based linkage groups.

Suggestion that other pillars could want to feed into sustainability linkage group.

It was pointed out that the process for electing SPC reps 5 years ago was aided by Council officials and happened at the Plenary. The election at the Plenary was complicated.

Suggestion to have nominations before Plenary, talks from nominees at Plenary and then online vote.

It was pointed out that the Community & Voluntary pillar is very big in comparison to other pillar groups.

Suggestion that members must understand what SPCs are about. In a breakout session at the Plenary SPCs can be explained and also what is required from each pillar, the criteria under the SPCs and what's required of each rep in each pillar.

Suggestion to hold off on deadline for nominations.

Suggestion of 10 day online voting process.

Importance of getting message out at Plenary, people bringing message back to groups and then having option of nominating someone.

Important to emphasise the importance of

(Laura's note: Appendix 5 and 6 of the [PPN User Guide](#) describes how PPN reps were originally supposed to be elected. Laura's research with other PPN workers shows that doing it at the Plenary or entirely by online/postal vote seems to be a popular alternative. Establishing linkage groups in the method proposed in the PPN User Guide has been challenging for many PPNs.

<p>attending plenary.</p> <p>Important to share info about SPCs beforehand, preferably in an easier to understand diagram or matrix.</p> <p>Importance of developing 'middle management' level with talent and skills - capacity building process within pillar is important.</p> <p>It was pointed out that with over 400 organisations in the Community and Voluntary pillar more effort is needed to engage with them.</p> <p>Unfortunately groups won't self-organise.</p> <p>It was suggested that each pillar come up with its own process with certain agreed milestones that all pillars should reach.</p> <p>Suggested 1st milestone - submission to draft SPC scheme by the 25th of October based on feedback received from pillar groups.</p> <p>Suggestion that criteria for SPCs should be explained to entire Plenary. Breakout session should happen fairly soon into meeting.</p> <p>Suggestion that what Environmental pillar has done regarding engaging pillar can be used as an example at Plenary.</p> <p>A question was raised regarding Environmental pillar not electing their reps, instead just nominating them.</p> <p>It was pointed out that this wouldn't be possible for the Community and Voluntary pillar as a number of people might go for one role, whereas in the Environmental pillar there tends to only be one nomination.</p> <p>A question was asked, if this is the case what should be the process be for non-Environmental reps to be nominated?</p>	<p>Tony will put one together.</p> <p>Agreed</p> <p>Agreed</p> <p>Aileen will write press release.</p>
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<p>Regarding the 'message' for the Plenary, it should be:</p> <ul style="list-style-type: none"> - Please come to the Plenary - Please come regarding the SPCs - Please understand how you can be part of it. <p>Regarding nominations, it was suggested that nominations should be launched at Plenary with people having the opportunity to nominate at the Plenary and that nominations should be open for a few days afterwards.</p> <p>Environmental pillar will not have elections, just nominations and self-organise.</p> <p>Community and Voluntary pillar has to have online nomination and election process</p>	<p>(note to Laura - nomination form at Plenary)</p>
<p>Suggested 2nd milestone - 15th of October/Plenary meeting</p> <p>Good attendance from pillars at meeting, engaged members.</p>	<p>Agreed by C & V pillar members</p> <p>Laura to figure out workable times and run nominations and elections accordingly.</p> <p>Laura to finalise Reps Charter for Plenary.</p> <p>Agreed</p>
<p>Suggested 3rd milestone - Mon 2nd of December - names of DLR PPN reps to Council.</p>	<p>Agreed</p>