



DLR PPN SECRETARIAT MEETING

20th June 2022 - 5.00-6.15pm

In attendance: Tony McCarthy, Kay Gleeson, Aileen Eglinton, Dara O'Carroll, Gavin Harte, Sharon Perry, Bill O'Dea - Simone Sav & Colette Downing

Apologies:

1. Call to order
Apologies: Viola Di Bucchianico

2. Declaration of conflict of interest:
No conflict of interest declared.

3. Review and approve minutes of last meeting a. Matters arising	
Discussion Tony McCarthy requested that the minutes be updated to state secretariat "forward" not report in relation to the Annual Report 2021. This was agreed and the change made.	Actions/Agreed Tony McCarthy proposed. Bill O'Dea seconded. Minutes passed.

4. Network Managers Report	
a. Updates- DRCD review report was launched without notifying the PPNs in advance. It is a dense document, there are some accommodations and options in relation to PPN structure, i.e. national structure to help coordinate and bring together. The Dept intends to hold a workshop in September to look at the options and gather feedback but before this they would like to receive written input from the PPNs. It will take some time to fully digest the report and it is on the agenda for the next PPN Workers Network	



<p>meeting for this purpose. Kay advised that this report is also a topic for discussion at the next National Secretariat meeting too.</p> <p>Finances: we have not received the first tranche from DRCD, Simone emailed today for an update, there is a delay because of staffing changes.</p> <p>Expenditure report: The financial controller in SSP has resigned and her position is now vacant, we have asked for statements but haven't received them. Simone prepared a draft report without these. There is a delay in receiving funds as the money is sent to the council then ssp and then to our account. Simone is trying to avoid this delay as the transfer of funds takes a few weeks.</p> <p>IT services; we have had our devices audited in relation to the equipment we are using and the size of files/storage that have to be transferred. We are now waiting for a quote from definitive and will send a reminder by the end of the week.</p> <p>Ukraine community support: Meetings now every week and the council seems to have the situation under control as more staff have been hired.</p> <p>b. Climate Conversations 2022 -thanks to Bill and Gavin for facilitating next Tuesday online, they did a radio interview today for airing tomorrow. Will promote during the plenary meeting.</p>	<p>Simone to contact Definitive for update and quote.</p> <p>Simone will send meeting link to participants</p>
--	--

5. Staff Cover - Recruitment update	
Staff Cover - Interviews are scheduled for Friday this week Sharon Perry, Sharon Commings SSP and Simone are the interview panel.	

6. Website project	
Discussion: Gavin will give this some time, a decision will be made in the July meeting.	Simone to resend specs to Gavin



7. Plenary	
<p>Discussion</p> <p>Plenary Meeting is this Wednesday- Kilternan Centre is a lovely venue.</p> <p>3 groups will be there to promote themselves: Women for Women, Blackrock Athletic Club and Reflection Time with PYO, these were the only 3 expressions of interest. Tony McCarthy will do an overview of the Seniors Alert Scheme.</p> <p>7.30 people will be asked into the room where the meeting will take place, screens are sorted. DLR PPN business first for things that need to be ratified, then guest speakers will start at 7.55</p> <p>We have 33 registered including guest we are looking at about 40</p>	<p>Actions/Agreed</p> <p>Simone/Colette to promote on Social Media</p>

10. Review of Membership Applications	
<p>Discussion</p> <p>Review of membership applications</p> <p>Parkvale Residents Association - We have received valid constitution and minutes.</p> <p>Secretariat Decision: Our constitution states that councillors can not be point of contact, send our constitution and ask for a different point of contact for the organisation.</p> <p>Killiney Hill review request email says they have been in existence for more than 6 months and they sent notes of meetings in 2021 and 22. Secretariat Decision: We can only make decisions on the application itself. Simone advise them that there is a time constraint in the rules and, we can only go with what was submitted in the application; the Secretariat will review the application in November.</p>	<p>Actions/Agreed</p> <p>Simone will notify these groups of the Secretariat decisions.</p>

11. AOB	
<p>Discussion</p> <p>AOB - Tony McCarthy advised on his attendance at his first meeting of dlr Age</p>	<p>Actions/Agreed</p>



<p>Friendly Forum: a lot of organisations are having problems getting volunteers. Sharon Perry is a member of Older Peoples Council - they would be very interested in the personal alerts and other technology available so they would be interested in this .</p> <p>A lot of good things are going on in the community but people don't know about them. It was suggested that dlr Times may be the way to advertise as a printed copy goes to each household and not everybody uses digital communication.</p>	
--	--

12. Date of Next Meeting	
Monday 18th July - 5pm via zoom No meeting in August	Actions/Agreed