



DLR PPN SECRETARIAT MEETING

17th October 2022 5.00 - 6.00 pm - Draft Minutes

In attendance: Tony McCarthy, Aileen Eglington, Viola di Bucchianico, Gavin Harte, Kay Gleeson, Colette Downing

Apologies: Sharon Perry, Bill O'Dea

1. Call to order
Apologies: Sharon Perry, Bill O'Dea

2. Declaration of conflict of interest:	
No conflict to declare	

3. Review and approve minutes of last meeting a. Matters arising	
Discussion No matters arising.	Actions/Agreed Aileen Eglington proposed. Kay Gleeson seconded.

4. Review of Membership Applications	
The following applications were reviewed: Foroige Dalkey youth club - Approved Cantonese in Ireland - Approved The Wednesday Club - Approved Let's Whist Again - Approved Ballyogan Active Retirement - Approved Clay Farm Residents Assoc – No Action LRC Women's Shed – Incomplete Creatability - Incomplete	Actions/Agreed Colette will process approved applications and notify groups.



5. Launch of Vision for Community Wellbeing Statement	
<p>General discussion regarding the format of the launch and the audience. Many stakeholders are involved, from Councillors to members and the wider DLR community. It was identified that a specific meeting for the Representatives should be held, and the Vision Statement be presented to them, they should also be provided with a presentation for them to give at their SPC (Strategic Policy Committees) meetings in early 2023. This meeting should take place outside of normal working hours. It will be a valuable opportunity for the representatives to meet and network.</p> <p>It was agreed that the Vision Statement should be translated into Irish, Diarmuid McAree has already translated the Methodology section, and he might be available to volunteer to translate the statement. If not proceed, to a translation service.</p>	<p>Aileen to coordinate the launch, she will liaise with the press and stakeholders and organise representatives meeting.</p> <p>Gavin offered to assist with facilitating the representatives meeting and the presentation pack for representatives.</p> <p>Colette to organise the translation.</p>
6. Representative Vacancy	
<p>There are currently 3 representative vacancies in the Environment Pillar, it is a small pillar, so it is difficult to source new representatives.</p>	<p>Colette will contact the IEN development officer and seek advice regarding this pillar.</p>
7. IT Migration	
<p>The IT migration is almost complete we are now integrated and using MS Teams and will have to review our work practices moving forward. The only outstanding issue is that we are not yet connected to the printers.</p>	
8. Website Upgrade	
<p>The first draft of the new website is complete and has been circulated to the Secretariat. The first tranche has been paid.</p> <p>DLR CoCo have kindly provided us with some great photographs of the DLR area for use in</p>	<p>Actions/Agreed</p>



the new website thus saving us the cost of sourcing images.	
9. Training	
<p>The ETB was approached but do not subcontract. They are currently finding it difficult to source trainers. Two other training providers have been contacted and we are awaiting their response.</p> <p>We will try to put on digital training for the autumn and then arrange further training for the new year.</p> <p>Gavin advised that details of SEAI training is due to be published. He will forward the details. The subject of energy use/saving in the community was discussed in general. Gavin would be willing to host an information session for members.</p>	<p>Actions/Agreed</p> <p>Colette will follow up with training providers.</p> <p>Colette and Gavin will liaise regarding information sessions for members on energy.</p>
10. AOB	
<p>The Mazars Review online seminar hosted by the DRCD (Department of Rural and Community Development) was discussed. Secretariat to contact the DRCD for guidance.</p>	<p>Actions/Agreed</p> <p>Aileen will contact DRCD</p>
12. Date of Next Meeting	
Monday 14th November 2022 Time: TBC	Actions/Agreed