

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 1st October 2018, 5.30-7pm

Venue: Meeting Room 1, 3rd Floor, Lexicon library, Dun Laoghaire

MINUTES

Present: Kay Gleeson, Tony McCarthy, Dara Carroll (convenor), Jen Kane-Mason, Goff Lalor, Laura Howe, Ben Stafford, Aileen Eglington, David Girvan

Apologies: Jason O'Sullivan DLRCC

1. Meeting with Jason O'Sullivan, Senior Staff Officer, Community & Cultural Development Department, DLRCC

Discussion:	Actions/Agreed
Laura Howe passed on apologies from Jason O'Sullivan	Laura Howe to Invite Jason O'Sullivan to next meeting in November.

1. (substitute item) Approve PPN membership Feb-Oct 18

Discussion:	Actions/Agreed
Four queries were raised by Secretariat members.	Laura Howe will get back to Secretariat members re. three of the queries. One membership was not approved as Secretariat members felt the membership criteria were not met. Otherwise membership approved.

2. Review and approve minutes of last meeting

a. Matters arising

Discussion:	Actions/Agreed
Discussion re. barriers to sharing information with JPC linkage group.	Minutes proposed by Tony McCarthy, seconded by Kay Gleeson.
Discussion re. council and other grant funds grants and areas of need.	
Proposal to write a position paper following the National PPN conference	Agreed.

<p>Discussion re. replacing PPN reps next year.</p>	<p>Laura Howe to send reminder about PPN National Conference to council staff.</p> <p>Laura Howe to investigate with DLRCC if this would need to be done for July 2019.</p>
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3. Matters arising from the Network Manager's Activity report (6-6.20pm)

Discussion:	Actions/Agreed
<p>Discussion re. Ketzo facilitation workshop attended by Laura Howe. Laura Howe believes Ketzo kit would be useful purchase for PPN.</p>	<p>To be discussed at next finance sub-group meeting.</p>
<p>Laura Howe gave an update on Autumn training.</p>	<p>Laura Howe to invite social housing reps. to Planning and Urban Development meeting.</p>
<p>Discussion re. third Environmental member for Secretariat.</p>	<p>Laura Howe to put out call for Environmental nominations to Secretariat for election at plenary.</p>
<p>Discussion re. new Smart Dublin rep to replace Michael O'Brien.</p>	<p>Aileen Eglington to discuss with Therese Langan.</p>
<p>Discussion re. resignation of Miriam Hennessey from Economic SPC.</p>	<p>Laura Howe to contact Economic Development SPC to advise them of resignation and explain that rep will not be replaced due to proximity of local elections.</p>
<p>Discussion re. Community Hub motion and how to advance this proposal.</p>	<p>A Subgroup for advancing this was formed of David Girvan, Aileen Eglington, Jen Kane-Mason and Tony McCarthy</p> <p>Dara Carroll will investigate 'community gain' clause re. Cherrywood.</p> <p>Secretariat members requested expert to talk to them about this. Laura Howe to organise.</p>

4. Update from Plenary subgroup (6.20-6.40pm)

Discussion:	Actions/Agreed
<p>Dara Carroll expressed apologies for missing the last meeting of the Plenary sub-group.</p>	
<p>An update from the sub-group was given and a discussion followed.</p>	
<p>Proposal from Goff Lalor to stop calling it a 'plenary'.</p>	<p>Agreed to look at this for Spring 19 meeting.</p>

	<p>Laura Howe to get back to Imagine Dundrum.</p> <p>Sub-group to decide on topic of discussion at Plenary after PPN National Conference.</p> <p>Need for new reps to be raised with members at Plenary.</p> <p>Laura Howe to investigate in-house catering at Assembly Rooms.</p>
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5. Update from Finance sub-group (6.40-6.50pm)

Discussion:	Actions/Agreed
Laura Howe gave a brief update on the Finance sub-group meeting.	Laura Howe to organise a second Secretariat workshop to further develop the outcomes of the first workshop in May, towards end of November.

6. A.O.B. (6.50-7pm)

Discussion:	Actions/Agreed
No other business	

7. Date and convenor for next meeting (7pm)

<p>Thursday 1st of November 2018.</p> <p>Convenor was left undecided.</p>

Addendum: Disability sub-group

This discussion occurred after the meeting had ended.	Actions/Agreed
	<p>To organise seminar/training on the Convention on the Rights of Persons with Disabilities towards end of November followed by linkage group meeting.</p> <p>Jen Kane Mason and David Girvan to come up with suggestions on speakers/trainers asap.</p> <p>Laura Howe will begin to organise.</p>