

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 1st November 2018, 5.30-7pm

Meeting Room 1, dlr Lexicon

MINUTES

In attendance: Laura Howe, Aileen Eglington, Kay Gleeson, Tony McCarthy, Goff Lalor (Convenor), Dara Carroll (present for items 4-7 only)

Also present: Jason O'Sullivan (present for item 1 only)

Apologies: Jen Kane-Mason, Ben Stafford

<p>1. Meeting with Jason O'Sullivan, Senior Staff Officer, Community & Cultural Development Department, DLRCC (5.30-5.50pm)</p> <ul style="list-style-type: none">a. 2019 Strategic Policy Committee Schemeb. Other outstanding updatesc. Relevant Plenary-related matters	
<p>Discussion</p> <p>Jason O'Sullivan gave apologies for missing the last Secretariat meeting and the PPN National Conference.</p> <p>Secretariat members and the Network Manager gave an update on the National PPN Conference.</p> <p>Discussion re. the case studies presented at the conference and what DLR PPN and DLR Council could take from these.</p> <p>Jason O'Sullivan distributed DLRCC's events list to all present.</p> <p>David Girvan suggested the community could be asked by DLRCC what events they want and the PPN could play a role in this.</p> <p>Discussion re. the 2019 SPC scheme. Jason O'Sullivan is waiting to hear back from Corporate Services about the procedure for DLR PPN to make a submission on the new scheme.</p> <p>Discussion re. DLR PPN reps on the JPC</p>	<p>Agreed/Actions</p> <p>Laura Howe will send Fingal presentation on the PPN/Council collaboration on the Mayor's Awards to Jason O'Sullivan when available.</p>

<p>being able to share information from the JPC with DLR PPN members.</p> <p>Tony Mc Carthy stated that the minutes of JPC meeting are subject to freedom of Information requests, therefore they must be publishable.</p> <p>Jason O’Sullivan told the meeting that he has a query in with the Garda press office inquiring if he can release JPC committee meeting minutes to the public - hi is still waiting on a reply.</p> <p>Jason O’Sullivan read a section from the An Garda Síochána Act 2005 section 6.1 "JPCs should endeavour to make their reports and documents publicly available to the wide degree possible".</p> <p>Discussion re. actions suggested for DLR PPN during the LCDC’s workshop in May 2018 .</p> <p>Discussion re. minority groups in DLR PPN and how the PPN can report on them if the group does not self-identify as a minority group.</p> <p>Discussion on communication about DLR PPN within DLRCC.</p> <p>Suggestion that information about DLR PPN could be displayed on the Council’s new electronic noticeboards.</p>	<p>DLR PPN will identify older people’s groups in its membership.</p> <p>Jason O’Sullivan will see if DLRCC has a list of minority groups DLR PPN could try to contact</p> <p>Jason O’Sullivan will see if a presentation about DLR PPN at the Senior’s meeting will be possible.</p> <p>Jason O’Sullivan will look into this.</p>
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<p>2. Plenary meeting (5.50-6.00pm)</p> <ul style="list-style-type: none"> a. Go through agenda and agree roles b. Workshop planning c. Plenary AOB 	
<p>Discussion</p> <p>Discussion on the agenda of the upcoming Plenary meeting on Wednesday 7th November.</p>	<p>Agreed/Actions</p> <p>The following roles were agreed for the Plenary meeting:</p> <p>Set up at 6pm: Laura Howe, Aileen Eglington,</p>

	Kay Gleeson, Goff Lalor, David Girvan Registration desk: Kay Gleeson, David Girvan MC: Goff Lalor DLR PPN progress report: Jen Kane-Mason National PPN update: Aileen Eglington What's coming up next year: David Girvan Workshop Facilitation: Laura Howe Announcements: Tony McCarthy Minutes: Kay Gleeson, Aileen Eglington
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3. Review and approve minutes of last meeting (6.00-6.10pm) a. Matters arising	
Discussion Query re. quorum for 8 member Secretariat. Aileen Eglington reported on work relating to Community Hub motion.	Agreed/Actions Jen Kane-Mason to be asked to clarify note under item 2 regarding position paper. Minutes proposed by Aileen Eglington, seconded by Kay Gleeson.

4. Finance (6.10-6.30pm) a. Approval of planned spending for rest of year	
Discussion Laura Howe distributed a summary of expenditure to date and predicted expenditure. Discussion relating to DLR PPN's expenditure for the rest of the year. It was confirmed that DLR PPN will be working with Dublin South FM to produce pilot show based on the ezine.	Agreed/Actions It was agreed not to buy IT equipment as proposed and to put this money into communications. Laura Howe to contact copywriting organisations for support with communications. All other expenditure was agreed.

5. Planning for 2019 (6.30-6.45pm)

a. SJI Strategic Planning Training 5th Nov b. Secretariat Workshop 1st Dec	
Discussion Discussion re. Social Justice Ireland training for PPNs on Mon 5th Nov.	Agreed/Actions Kay Gleeson and Laura Howe attending Strategic Planning in the morning. Tony McCarthy attending in afternoon. Agreed that the Secretariat workshop on the 1st Dec will focus on the 2019 workplan with the aim of the Secretariat approving the workplan at the next Secretariat meeting.

6. A.O.B. (6.54-7pm) a. SOLA Symposium b. National Digital Strategy	
Discussion Discussion re. Disability Federation of Ireland's SOLA symposium 30th Nov. Discussion re. the National Digital Strategy consultation and how DLR PPN should respond to it. The discussion included the possibility of DLR PPN working with members to make a submission, of Secretariat members making a submission as the Secretariat, or of encouraging members to make individual decisions. The limited time frame of the consultation was noted and the current workload of DLR PPN.	Agreed/Actions DLR PPN will offer 5 places to the Social Inclusion Pillar with a flat ticket/expenses fee of €120 per person. It was agreed that the only workable response was to contact members and encourage them to make a submission. Laura Howe will do this.

7. Date and convenor for next meeting (7pm) Monday 10th December. Kay Gleeson will be convenor
