

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday, 7th September, 4.00pm-5.00pm

Venue: Online meeting via Zoom

In attendance: Kay Gleeson, Tony McCarthy, Aileen Eglington, Dara Carroll, Simone Sav

Apologies : Sharon Perry, Gavin Harte

DRAFT MINUTES

1. Call to order	
Discussion Apologies for absence presented.	Actions/Agreed

2. Review minutes of June 2020 meeting a. Matters arising	
Discussion A query was raised about the outcome of the letter about the software installation on mobile phones. Simone Sav explained that, after consultation with the IT company, the software was not deemed necessary.	Actions/Agreed Tony McCarthy proposed the minutes. Kay Gleeson seconded Minutes agreed.

3. Network Manager Report a. Presentation to SPCs b. Website update c. Community Call Stakeholder Forum	
------------------------------------------------------------------------------------------------------------------	--

Discussion	Actions/ Agreed
<p>a. Presentation from PPN to SPCs The Network Manager has made a brief presentation to 2 SPCs about the role and remit of the PPN, and will continue to present to all SPCs.</p> <p>b. Website update The DLR PPN is being updated by staff to be more user friendly, as well as to allow for members to raise issues for the various committees.</p> <p>c. Community Call Stakeholder Forum Network Manager continues to attend the Forum meetings. At the moment, there are very few calls for support, but this can change at any moment with a surge in COVID-19 cases.</p>	

4. Training for Secretariat and Representatives	
Discussion	Actions/Agreed
Dara Carroll presented an idea for relevant training for the Secretariat and for members.	Dara Carroll will circulate a brief proposal shortly for consideration.

5. Plenary meeting October 2020	
Discussion	Actions/Agreed
<p>A Plenary meeting will be organised. The date is yet to be set. Several format options are possible at the moment, but the uncertainty around COVID-19 makes it difficult to commit either way.</p> <p>A suggestion was raised to form a Plenary subcommittee.</p>	Dara Carroll, Aileen Eglington and Kay Gleeson volunteered to be part of the Plenary subcommittee.

<p>6. Launch of the Vision for Community Wellbeing Consultation</p> <ul style="list-style-type: none"> a. Preparation and promotion campaign b. Survey c. Online consultation d. Postal consultation 	
<p>Discussion</p> <p>Simone Sav updated the Secretariat on the various responses from the stakeholders. The issue will be discussed at the National Advisory Group and a response from the Department will hopefully be formulated.</p> <p>It was suggested that and feature article be submitted to the Southside Gazette as well as DLR Times</p> <p>Irish Environmental Network are holding an online webinar about the 'Why and the How of the Wellbeing Consultation' on the 15th of September 2020.</p>	<p>Actions/Agreed</p> <p>Simone Sav will contact Aileen Eglington before the meeting for an update.</p> <p>Simone Sav will draft a timeline and proposal for the Consultation, as soon as clarification is received from the Department.</p> <p>Simone Sav to ensure article submitted as soon as a plan is set in place.</p> <p>Simone Sav to circulate registration link to Secretariat</p>

<p>7. AOB</p>	
<p>Discussion</p> <ul style="list-style-type: none"> a. Nomination for Secretariat members <p>Simone Sav advised that nomination forms are ready to be sent out to groups in order to fill the vacancies on the Secretariat, as soon as clarification is received from one of the Secretariat members.</p>	<p>Actions/Agreed</p> <p>Aileen Eglington to seek clarification on availability of Secretariat member.</p> <p>Simone to circulate the nomination form to all member groups.</p>

<p>8. Date for next meeting</p>
<p>First meeting at the beginning of 5th October2020.</p>

