Smart Dublin Advisory Network
Terms of Reference

Background

The Smart Dublin Advisory Network plays an advisory and consultative role to ensure that the smart cities programme for the Dublin region is focussed on its vision, mission and values. Smart Dublin, launched in March 2016, comprises the four Dublin local authorities working together to co-ordinate a regional approach for 'smart' projects and to promote Dublin as a smart city region. Smart Dublin provides the framework for collaboration with business, research and citizens to develop new solutions to city challenges, using city data and with the city region as a test bed.   Identified challenges include the need for intelligent transport management, better response to extreme weather events, improved energy efficiency and environmental quality, more efficient service delivery and enhanced citizen engagement.

Scope

The Smart Dublin vision is a *"connected, open and engaged city region".* To this end, our mission is to *"drive innovation in the use of technology to improve services and the well being of all city users".*

The Smart Dublin vision and mission will be achieved through the following objectives:

- **Economic Development;** to stimulate regional economic growth and innovation
- **Efficiencies;** to drive public sector efficiencies by using technology and data to better manage and improve services
- **Engagement;** to promote increased transparency and participation in local government by engaging with city users

A Smart Dublin regional team has been appointed to develop and implement smart city region objectives, with oversight provided by a Smart Dublin Steering Group, which comprises representatives from the Dublin Local Authorities and Maynooth University.

Functions of the Smart Dublin Advisory Network

A high level advisory role is required to guide the advancement of Smart Dublin, offering independent expert leadership, advice, support and dissemination for the initiative, in line with best international practice. Key functions include;

- **Advise:** to provide advice and share expertise towards the future development of the Smart Dublin programme, validation of challenges and to help target projects which optimise value

- **Align:** to align Smart Dublin with other strategic initiatives, to identify linkages and opportunities for collaboration and benchmarking against international cities

- **Advocate:** To act as a goodwill ambassador to communicate, encourage and promote Smart Dublin within your organisation and external networks

- **Represent:** to represent your stakeholders and organisation and communicate potential opportunities and collaborations in areas of common interest.

Terms of appointment of the Advisory Network

1. Full Terms of Reference will be agreed by board members at the first meeting.

2. The Network will be established for a two year term, with possibility of renewal

3. The Chair will be appointed by delegation of the Dublin Local Authority Chief Executives

4. Participation is voluntary. Membership may be terminated by the Chair, or members can resign by notifying the Chair.

5. Members may comprise up to 30 representatives from the public sector, civil society, research, enterprise, technology sectors, including entrepreneurs and small business as well as leading multinationals

6. At the recommendation of the Steering Group, additional expertise may be brought in as required, depending on the agenda.

7. The forum for meetings will be half day strategic design workshops, to be organised and facilitated by the Smart Dublin team.

8. Meeting agendas are set by the Smart Dublin Steering Group in consultation with the Smart Dublin team.

9. The chair of the Smart Dublin Steering Group will report to the Advisory Network.

10. Meetings shall be held at least two times a year at a time and venue to be agreed by members

Appendix: Smart Dublin Policy Statement

Our Vision is for Dublin to become an open, connected and engaged Smart City Region

Our Mission is to drive innovation and collaboration in the use of technology to develop new solutions to identified challenges, using Dublin's data and with the city region as a test bed.

Our Objectives

- To support and stimulate regional **economic growth** and innovation

- To drive public sector **efficiencies** by using technology and data to better manage and improve services

- To promote citizen **engagement** and increased transparency and participation in local government

What we do

- **Promote Dublin** as a smart city region www.smartdublin.ie

- **First point of contact** for smart projects, facilitating access to subject experts within LAs.

- **Networking and engagement** in local authorities, region, national and international.

- **Information and awareness** for staff

- **Open Data strategy** www.dublinked.ie working with. www.dublindashboard.ie (Maynoth)

- **Citizen engagement** www.yourdublinyourvoice.ie opinion panel for Dublin region

- **Collaboration Framework** for engagement with technology providers, researchers, staff and citizens to encourage the development and deployment of smart solutions to identified city region challenges. Depending on the challenge and the maturity of solutions in the market this can include one or more options ranging from (a) problem framing (b) market research (c) market consultation (d) pilots or demonstrators to (e) a full procurement by challenge which may combine a number of the above options in a multi-stage competition