

DLR PPN SECRETARIAT MEETING

22 May 2023, 5.00 - 6.30 pm, online.

In attendance: Tony McCarthy, Kay Gleeson, Bill O'Dea, Sharon Perry, Colette Downing, Miriam Callanan. Apologies: Gavin Harte, Siby Sebastian, Aileen Eglinton, Viola di Bucchianico.

1. Call to order

2. Declaration of conflict of interest:

No conflict to declare

3. Review and approve minutes of last meeting.	
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a. Matters arising	
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Discussion	Actions/Agreed
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Tony proposed the minutes and Kay seconded them.	March 2023 minutes approved.
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4. Review of Membership Applications	
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Discussion	Actions/Agreed
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Clay Farm Residents Association Sandyford ICA Guild Wyckham Park Residents Association	Approved Approved Approved Colette will contact the groups.
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5. Strategic Plan 2023 - Tender	
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Discussion	Actions/Agreed
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The draft Strategic Plan tender document was discussed. Sharon suggested a start date for the tender process. Secretariat Sub Committee to Review and Award Tender set up, Kay and Sharon will meet on June 19 th at 2 pm to discuss, review and score the tender applications.	Start date of June 26 th and end date of October 31 st agreed.
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6. Spring Plenary Review	
<p>Discussion</p> <p>There was positive feedback from the secretariat members on the recent Plenary. A total of 46 delegates attended, of which 42 were voting delegates and a quorum was reached under the DLR PPN constitution, 6.3.1 Option B ●</p> <p>Determine that the current attendance at the plenary is sufficient for the plenary to proceed. Decisions made at this plenary will be validly passed by a simple majority (that is, half plus one) of those in attendance.</p>	<p>Actions/Agreed</p>

7. Nominations for the C&V Representative on the LCDC	
<p>Discussion</p> <p>Colette has received ten nominations for this Rep position, which is positive, members are interest in volunteering and participating in this committee. Election ballot will be emailed to the primary contact of all Full Active Community & Voluntary pillar members this week, voting will close on 1 June 2023.</p>	<p>Actions/Agreed</p> <p>Colette will run an election next week and will send around a piece on each candidate to all the C&V groups.</p>

8. MOU/SLA	
<p>Discussion</p> <p>The final meeting to discuss and sign the SLR has been postponed due to a funeral. This meeting will take place week beginning 29 May. The SLA will remain the same for 2023.</p>	<p>Actions/Agreed</p> <p>Tony will meet with Sharon Commins re this next week.</p>

9. DRCD Annual Report 2022	
<p>Discussion</p> <p>This report is due in on June 6th. Work on gathering the necessary information is ongoing. Nomination of secretariat member to sign and contribute was sought, Kay volunteered.</p>	<p>Actions/Agreed</p> <p>Colette will submit report and Kay agreed to have her contact details included as the Secretariat member.</p>

10. Funding 2023	
<p>Discussion</p> <p>Confirmation of funding has been received from the Department for 2023. The first tranche of €65.000 has been authorised. The second of €20.000. will be paid in late 2023.</p>	<p>Actions/Agreed</p>

11. AOB	
<p>Discussion</p> <p>LECP - Aileen has been attending meetings for the LECP. Colette has made a submission to the LECP on behalf of PPN members based on the data collected in Vision for Community Wellbeing statement. A Social Inclusion Interest workshop is being run for the council and will take place 23 May 2023.</p> <p>Expo - Tony is preparing for the Age Well Expo in June. He suggested having some sort of presentation on the PPN at his stand. Bill suggested a Power Point presentation which could be displayed on a loop. Sharon has volunteered to create the presentation.</p> <p>DLR PPN Representatives - There was a discussion about PPN Representatives Summer Workshop. Colette suggested that we have a Reps' Evening with food towards the end of June. This was agreed. Colette will contact Anne Colgan and invite her to speak about local government, share experiences of representing and of useful documents and accessing them. Tony suggested that each secretariat member be allocated a few Reps and communicate with them. He also suggested that we need an Induction for Reps. It was decided that this buddy system should be implemented by pillar i.e.: the pillar secretariat members would be a point of contact for their pillar reps, doing so would increase awareness of how each of the different committee's work.</p> <p>Age Friendly Alliance – The need to have a disability rep on the alliance was raised at the Spring Plenary as there is a commonality of</p>	<p>Actions/Agreed</p> <p>Colette will send relevant material for PPT presentation to Sharon.</p> <p>Colette will source speaker and research venues and food options.</p>

needs. The SLR Social Inclusion has been in contact and confirmed that this has been brought to the attention of her manager and that they will be looking further into this.	
PPN Resource Workers There will be a meeting on June 29 th Colette will attend.	<p>Tony will raise this idea when he meets with Age Friendly Alliance.</p> <p>Colette will attend this meeting.</p>

12. Date of next meeting	
<p>Discussion</p> <p>Suggested 12 June however it may take place before the rep's summer workshop. TBC</p>	<p>Actions /Agreed</p> <p>TBC</p>