

DLR PPN SECRETARIAT MEETING

7th April 2025, 5.00 – 6.00pm, online

In attendance: Kay Gleeson, Ronan Browne, Gavin Harte, Sharon Perry, Hilda Arenas, Aileen Eglinton, Bill O’Dea, Viola di Bucchianico, Colette Downing

Apologies: Simone Sav (on leave)

1. Call to order. The meeting was facilitated by Colette Downing.
2. Declaration of conflict of interest: Aileen Eglinton stated she was the member a the same board as the person mentioned in item 8c, however this person has resigned from the board, the Secretariat felt that because of the instructions laid out in the PPN Handbook the PPNs position was clear the decision in 8c is out of the hands of the Secretariat therefore No conflict declared

3. Review of previous meeting minutes and matters arising	
Discussion No matters arising.	Actions/Agreed Proposed: Aileen Eglinton Seconded: Kay Gleeson

4. New Membership Applications	
The following groups were approved for full membership: Foroige Dun Laoghaire Neurodiverse Youth Club Hazel Avenue Resident's Association Rathdown For All Seapoint Boules Club St. Fintan’s Green Action (SFGA)	Actions/Agreed Colette will put through the memberships and will follow up with ASSERT

5. Financial Report Quarter 1	
Quarter 1 Report, the Nominal List, Breakdown list and Income and Expenditure Tracking were circulated prior to meeting by Simone. To summarise: a. Balance at the start of January 2025 - €23,860.85 b. Income - €9050 – from dlr CoCo directly to our bank account	

<p>c. Income - €10,000 – dlr Chamber tranche 1 of the €25,050 dlrCC sent us</p> <p>d. Cost of Employment: €20,523.61</p> <p>e. PPN expenses: € 4,774.92</p> <p>f. Dlr Chamber needs to transfer the remaining €15,050 to us</p> <p>g. SSP need to transfer the remaining €3,060.79 to us</p>	<p>Simone will chase up on return from leave</p>
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6. Training	
<p>The following updates were provided by Colette.</p> <ul style="list-style-type: none"> A. PPN Summer School (26th to 30th May). Save the day sent to all registration will open 1st May. B. SPC reps training – 17th April 2025, all reps have been notified C. LGBTQ+ project - Edify Student update, Colette will be meeting with Dylan Murphy on Thursday. Details of the research to date have been passed to DLR for input, no response as yet. 	<p>Actions/Agreed</p>

7. PPN Ezine	
<ul style="list-style-type: none"> A. PPN Ezine – the new format has been announced at the Spring Network meeting and Simone has also advised the dlrCC Community Department, the Community Integration Forum and the Age Friendly Alliance dlr of the changes. This information has also been published on our website. 	<p>Actions</p>

B. which we are trying to fix, as it seems not all who sign up for the ezine get added to the same list.	
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8. Correspondence and other	
a. Hosting Updates (office, funds)We have yet to pay the first tranche of the hosting fee. We will ask for a key so that we can step in and out of the office without inconveniencing dlr Chamber staff	Actions Simone
b. Community Safety Partnership update circulated before the meeting, Kay will be attending Garda Local Policing Forum and will see if there is any further local information.	
c. Request for sponsorship for Indian Film Festival. This person made the same request last year and was informed that the PPN are precluded from providing sponsorship or funding of any sort as per the handbook	Colette to contact and provide Secretariat response.
d. National Worker’s Retreat update Day one an in person Workers Meeting was held. Day two the focus was on Wellbeing. The conference was very worthwhile and an opportunity for worker to discuss issues and how others have overcome them.	No action
National Secretariat Meeting update Kay provided an update on their in person meeting.	No action

9. AOB	
There was no AOB	Actions

10. Date of next meeting	
Next meeting – Monday 12 th May 2025	Staff left the meeting for Secretariat to discuss HR Policy.