

DLR PPN SECRETARIAT MEETING

13th February 2025, 5.00 – 6.30 pm, online

In attendance: Kay Gleeson, Ronan Browne, Gavin Harte, Viola di Bucchianico, Sharon Perry, Hilda Arenas, Aileen Eglinton, Bill O’Dea Simone Sav, Colette Downing

1. Call to order. The meeting was facilitated by Simone Sav.
2. Declaration of conflict of interest:
No conflict declared

3. Review of previous meeting minutes and matters arising	
Discussion No matters arising.	Actions/Agreed Proposed: Kay Gleeson Seconded: Bill O’Dea

4. New Membership Applications	
No new applications received.	Actions/Agreed

5. Hosting Updates	
<p>Kay and Ronan met with dlrc today to sign the MOU for 2025, Ian Smalley advised that he would be in touch once Mary Ruane had signed on behalf of the council. There are no issues and funds will be transferred as soon as the new PPN bank account is set up on their system, the funds should be with us in less than 2 weeks from now.</p> <p>The SLA between the Chamber and dlrc is due to be signed and it required to be submitted to DLRCD with the 2024 Annual Income and Expenditure Report.</p> <p>Bank Account – Set up and card received however we cannot yet use for online payments as waiting for a code to set up the online card use facility. Online banking will take a little longer to establish and the bank</p>	<p>Simone will follow up early March if needed.</p>

<p>have advised that they should have their final checks completed next week.</p> <p>Online Banking – there will be several designated persons who will be authorised to set up and authorise payments online: Colette O’Sullivan, Kay Gleeson, Colette Downing and Simone Sav, as per bank documents.</p> <p>Pensions and Insurance Employees are not permitted to continue with existing pension plan as new employer is not funded via Pobal.</p> <p>Simone has approached several pension providers for details of current schemes and insurance providers.</p>	<p>Secretariat decision that the employer contribution of 3% to and death in service benefit to remain there is to be no change in employees' terms and conditions.</p> <p>Simone to contact Chamber and advise the situation re existing pension plan and advise of the new pension facility that has been sourced.</p>
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<p>6. PPN Representatives</p>	
<p>Induction and Training – All Representatives places have been filled. Staff met with Elenora Lynch the facilitator used by other PPNs to provide reps training. Elenora has a good understanding of PPN and the realities of representatives on SPCs. SPCs will start in March we would like to have training secessions in place by then covering,</p> <ul style="list-style-type: none"> • what is the PPN, • what are SPCs and how they are meant to function, • role of the reps on SPCs and how they can be the most effective. <p>We have requested that PPN staff can participate in the council's training so that the PPN staff has a complete view of what is provided and ascertains what is needed to assist the reps in their roles. Aileen advised that as an SPC rep she has not been provided with information from the council regarding their training sessions.</p> <p>Linkage Groups As a result of this positive meeting, it may be of benefit to the new representatives and members to meet and have a facilitated discussion to identify areas of policy that concern our members at our next plenary meeting thus providing the representatives with a mandate from the membership. The secretariat agreed this would be particularly</p>	<p>Actions/Agreed</p> <p>The Secretariat approved Ellenora Lynch to conduct the training.</p> <p>Simone will liaise with facilitator to provide training programme and check her availability in advance of the SPCs meeting.</p>

<p>members of our community. Also an information pack/booklet/ webpage with information of LGBTQ+ supports available in the county. The council will provide the PPN with any necessary assistance and support needed to complete this project. Once the SLA is signed, the council will release the funds to PPN, training must be completed by October 2025.</p> <ul style="list-style-type: none"> • DCU Summer School – DCU wish to continue this project and have been in touch to arrange the initial meeting to discuss dates etc. We have been contacted they are covering the cost- we will seek ideas of topics we are going to have the first meeting this week on dates. 	<p>Simone will keep the secretariat updated with all developments relating to training.</p> <p>Secretariat were asked to share ideas for topics that could be covered as part of DCU Summer School.</p>
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<p>9. Correspondence</p>	
<p>CSO information session – dlrc have offered the PPN the opportunity to participate in an information secession by CSO covering online changes to census 2027 going online, insights on 2022 census and how to harness the data on their site. The secretariat expressed the opinion that this is a great and interesting opportunity for our members.</p> <p>Intellectual Disability Podcast – approached by 2 members of the public both have family with intellectual disability and have a wealth of knowledge as to how to navigate the system, they want to do a monthly podcast. Simone has put them in touch with Elaine Ryan the Disability and Inclusion Officer with dlr coco as she may be able to assist them further.</p> <p>More correspondence received from a member of the public repeating requests for information that have been asked for and answered on numerous occasions. Staff instructed to take no action and not to enter correspondence with this person.</p>	<p>Actions</p>

<p>10. AOB</p>	
<p>Aileen was contacted by councillor Jim Gildea who is going to be chair of the Housing SPC stating he is going to object to the PPN rep</p>	<p>Actions</p>

from the Environment Pillar on Housing SPC and then also the Finance SPC. And to avoid a public confrontation with the PPN that this person should withdraw. Aileen advised that she would bring this to the Secretariat's attention, she also sent a response stating that the reps were selected based on the guidelines issued by dlrc Corporate Dept, and as per the PPN elections policy and process had been followed.
 Take no action for the moment and await the outcome of tonight's council meeting.

Simone to contact the reps on behalf of the Secretariat to let them know that we support them we stand over the decision, they have the PPN mandate, and the secretariat support is unwavering.

12. Date of next meeting

Next meeting – Monday 3rd March 2025