

# DLR PPN SECRETARIAT MEETING

29<sup>th</sup> July 2024, 5.00 - 6.15 pm, online

In attendance: Kay Gleeson, Aileen Eglington, Viola di Bucchianico, Bill O’Dea, Colette Downing  
Simone Sav

Apologies: Sharon Perry, Gavin Harte

## 1. Call to order.

The meeting was facilitated by Simone Sav

## 2. Declaration of conflict of interest:

No Conflict was declared.

## 3. Review of previous meeting minutes and matters arising

Discussion  
No matters arising.

Actions/Agreed  
Proposed: Aileen Eglington  
Seconded: Kay Gleeson

## 4. Review of Membership Applications

Discussion  
A review of all open applications conducted  
Approved applications  
Kilmacud Parish Centre  
Filipino Multicultural Society yes  
Cois Carne Estate Management Forum  
Landscape Crescent  
Rochestown Over 55s  
Sandyford Sister Shed  
Stillorgan Tidy Towns group  
Monkstown Farm Residents Assoc

Actions/Agreed  
Approved Membership registrations to be put through. Simone will relay the secretariat decisions and follow up where necessary. Should the outstanding groups not respond by 1<sup>st</sup> of September 2024 their application status will be set to inactive.

## 5. Autumn Plenary and 10 Year Celebration

We have been advised that the Assembly Room is in demand, therefore, it has been booked for the 7<sup>th</sup> of November 2024.

- a. Celebration of PPN – Send out the Save the Day well in advance – if a

Actions/Agreed  
Simone will follow up with the arrangements

<p>subcommittee is needed it will be broached in Sept</p> <p>b. Provisional Guestlist Invite original reps Minister Joe O'Brien, Cathaoirleach, Frank Curran, Therese Langan, Ian Smalley, Mary Ruane and other stakeholders.</p> <p>c. Provisional format and schedule The occasion should be a celebration with as little formality as possible, Cathaoirleach office could assist. Ask Anne Colgan as she was very involved in the opening celebrations and invited Sabina Higgins, bring her in, suggest Community Connections for interviews,</p> <p>d. On arrival there should be instrumental, background music, and a glass of champagne. It is envisaged to provide 10-year cupcakes to the attendees.</p>	
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<b>6. Date for Strategic Planning Workshop in September</b>	
<p>Online Workshop 1.5 hours, less demanding of time, etc this was agreed Date agreed 30<sup>th</sup> Sept Monday, from 5 pm.</p>	<p>Actions/Agreed.  Simone to finalise arrangements with Business Solutions</p>

<b>7. Budget 2025 Submission</b>	
<p>This was discussed at the National Workers Meeting, 18 July, PPNs need to make a pre-budget submission. Wicklow has circulated theirs and we hope to send one on Wednesday, the draft will be circulated tomorrow – Instructions: include the cost of doing business in DLR – the increase measures re grade change. 3-year funding cycle, sick leave and redundancy- variance in the terms and conditions of workers are not acceptable and it should be pushed on behalf of the workers.</p> <p>The Secretariat's signatures are Viola, Bill, and Kay. The finalised submission will be sent to the department by close of business Wednesday. Simone to send a copy to the council and ask if they need a separate submission.</p>	<p>Actions/Agreed Finalise the submission and circulate before sending it. Send copy to the council and seek advice as to whether they would need a separate submission.</p>

**8. SLR with SSP**

Simone met Sinead CEO, SSP who advised that their solicitor stated there have to be some changes made to the draft SLA and she has discussed this with their board. They want Sinead and a board member to meet with Tony to discuss this, Simone advised that Tony is retiring, so there needs to be another Secretariat member present. Gavin volunteered to attend. They will report back to the Secretariat and not agree on any changes to the SLR without consultation with the full Secretariat. Simone has broached SSP with dates and is trying to finalise

Instruction: The Secretariat need sight of proposed changes in advance of the meeting, Simone, to request.

Other PPN hosting arrangements nationally – Simone has contacted PPNs around the country who are independently hosted for details of their arrangements and what their SLA entails Simone will forward details to the Secretariat.

**Actions/Agreed**

Simone to follow up and arrange a meeting, she is also to request sight of proposed changes to SLA in advance of the meeting.

**9. Secretariat Elections**

No nominations received deadline set to 26<sup>th</sup> August 2024, Secretariat members will reach out to their pillars to seek nominations.

**Actions/Agreed**

Secretariat will seek nominations.

**10. AOB**

Correspondence Received was discussed, keep proceeding as instructed and refer use expert

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**12. Date of next meeting – no meeting in August**

16 September and 30<sup>th</sup> for the workshop with Finbarr.