



MEMBERSHIP APPLICATION REGISTRATION FORM

VERY IMPORTANT

All four sections of this form must be completed. The DLR PPN Secretariat will not review incomplete applications. **This form must be accompanied by the organisation's signed and ratified Constitution and Meeting Minutes.** Should these documents not be submitted at the time of application the application will be considered incomplete and will therefore not be processed or reviewed by the Secretariat.

Section 1- ORGANISATION DETAILS

IMPORTANT

The details submitted in this section (Section 1 Organisation Details) will be made public and published in the Members Directory placed on the homepage of dlrppn.ie if the Secretariat approve this Membership Application.

Organisation Name:	
Organisation Email: <i>This email address will be displayed in the Members Directory on dlrppn.ie and should be your groups' official email address, not a personal one, if you do not want a contact email address to be displayed for your organisation, please leave this field blank.</i>	
Address:	
Area/Town:	
City/County:	
Eircode:	
Website:	
Facebook Page (if any):	
Twitter address (if any):	
Instagram Page (if any):	



Section 2 - CONTACT DETAILS

Primary Contact

First Name	
Last Name	
Mobile Phone	
Phone	
Email	
Role in Organisation	

Please submit details of your alternate contact person below. Please tick the box to confirm you have permission to supply their information to us.

Permission Declaration

I have permission to submit the contact details below

<input type="checkbox"/> No	<input type="checkbox"/> Yes
-----------------------------	------------------------------

Alternate Contact Details

First Name	
Last Name	
Mobile Phone	
Phone	
Email	
Role in Organisation	



Section 3 - ABOUT YOUR ORGANISATION

Tell us more about the work of your organisation

What is the main cause of your group?

What do you consider your main activities to be? (Tick one)

- ☐ Community: (Local Development, Sports, Arts, Residents, Social groups etc.)
- ☐ Environmental : (Focused on protecting the environment and sustainability)
- ☐ Social Inclusion : (Focused on people experiencing disadvantage and inequality)

In which electoral area are your activities mainly focused? (Tick one)

- ☐ Blackrock ☐ Killiney-Shankill
- ☐ Dundrum ☐ Stillorgan
- ☐ Dun Laoghaire ☐ County-wide
- ☐ Glencullen-Sandyford ☐ National

How is your group structured? (Tick one)

- ☐ Affiliated
- ☐ Association
- ☐ Charity
- ☐ Committee
- ☐ Co-operative



Líonraí Rannpháirtíochta Pobail DLR
Public Participation Network DLR

- ☐ Limited company
- ☐ Set of Rules
- ☐ Trust
- ☐ None
- ☐ Other (please describe)

What year was your group/ organisation established?	
Is your group governed by rules or a constitution? These documents must be attached in order for your application to be considered complete.	
How many members do you have?	
How many paid staff does your organisation have?	
How many volunteers does your group/organisation have?	
Date your group was established This must be a dd/mm/yyyy	
Is Membership open to everyone?	

DOCUMENTS REQUIRED

In order for the Secretariat to review your group's application the following documents are required to be submitted with this Membership Application Registration Form.

1. A copy of your group's Constitution.
2. Minutes of one of the following:
 - your most recent AGM
 - your most recent committee meeting



Section 4 - THE LEGAL STUFF

How will DLR PPN use your personal data?

Under the provisions of the Local Government (Reform) Act 2014 Dún Laoghaire-Rathdown Public Participation Network (DLR PPN) is the official link between the Local Authority and Community & Voluntary, Social Inclusion and Environmental groups within Dun Laoghaire-Rathdown. The remit of DLR PPN is to ensure that member groups have a voice in Local Authority decision-making, to build the capacity of DLR PPN member groups and to act as a hub for DLR PPN members to network, share and receive relevant information.

DLR PPN will use the information your group or organisation provides during registration to send you information about DLR PPN events, activities and training, information from Dún Laoghaire-Rathdown County Council that we deem to be relevant to DLR PPN members, information about local and national consultations, our monthly e-newsletter and any other information we deem legitimate to carrying out our remit.

If you provide us with contact information for alternate contacts for your group or organisation, you agree that you have obtained the consent from the alternate contact for the disclosure and use of their personal data as described above. You can request a copy of your personal data or request that your personal data be updated or removed from our database by emailing secretariat@dlrppn.ie or by writing to the postal address below.

DLR PPN displays the organisation name, organisation contact details & location of member groups on its website in the Members Directory.

GDPR Consent

I agree to allow DLR PPN to store my group/organisation's contact details on a database held by DLR PPN and/or its agents for the purposes listed above.

Please indicate your preference

☐ I Agree I

☐ I Disagree

Signed _____

Date _____

Please note that DLR PPN will not contact your organisation or process your application unless all four sections of this form are completed and the required documentation is submitted with this form. Send the form with supporting documentation to enquiries@dlrppn.ie or Post to Dún Laoghaire-Rathdown Public Participation Network, Avoca House (Ground Floor, 8 Marine Road, Dún Laoghaire, Dublin A96 X8Y6