

DLR PPN SECRETARIAT MEETING

14th October 2024, 5.00 - 6.15 pm, online

In attendance: Kay Gleeson, Aileen Eglington, Viola di Bucchianico, Ronan Browne, Simone Sav, Colette Downing

Apologies: Sharon Perry, Gavin Harte, Bill O'Dea, Aileen Eglington

1. Call to order.

The meeting was facilitated by Simone Sav.

It was agreed that as we did not have a quorum the meeting would proceed but all decisions made would be relayed to the absent secretariat members for their approval before implementation. Simone will look after this.

2. Declaration of conflict of interest:

No Conflict was declared.

3. Introduction of New Secretariat Member

Ronan Browne Birdwatch Ireland Dublin South Branch was introduced and thanked for volunteering to become a secretariat member, he was provided with information as to the format and frequency of secretariat meetings. Discussions at the Secretariat meetings are to remain confidential until the meeting minutes are published.

4. Review of previous meeting minutes and matters arising

Discussion
No matters arising.

Actions/Agreed
Proposed: Kay Gleeson
Seconded: Viola di Bucchianico

5. Review of Membership Applications

The following applications were approved by the Secretariat.
Blackrock Foroige
Circle of friends
GOPA
Kellystown Ticknock RA
Meadowvale RA
Carrickmines Croquet and Tennis Club
Pine Court and Pine Lawn RA

Actions/Agreed
Simone will advise the groups and contact the remaining applicants to relay the Secretariat's decisions/requests for clarification.

6. SLA 2024 and Hosting	
<p>Ronan was updated re hosting situation - the PPN hosted through SSP for the last 8 years each year a hosting SLA and MOU was signed. It was explained that the Secretariat had met with SSP in March to discuss the SLA, the minutes of this meeting were never agreed by SSP, despite revisions. The draft SLA was sent in early May and in August SSP advised the PPN that we needed to provide indemnities in relation to risks associated with employment, which the PPN cannot provide as we are not the legal employer, and we cannot ask our Secretariat to provide personal guarantees. We referred these developments to the DRCD and the council. DLR PPN are now in a situation where we must find a different host. The issues around finance were also discussed in general.</p> <p>SSP has acknowledged the Secretariat's correspondence which stated that we cannot satisfy their request and that because of this the Secretariat have reached the conclusion that the PPN will have to look for a new host and requested SSP to continue to support us while doing so. We hope to complete this process by 2025. We want to consult the DRCD to see what steps we have to follow.</p>	<p>Actions/Agreed</p> <p>Confirmation from the Secretariat to approach the DRCD to arrange a meeting during the National PPN Conference in Limerick.</p>

7. Finances 2024	
<p>Due to the delay in the SPC scheme, we cannot do the budgeted events such as training, meeting the councillors and reps network meetings. We will make a case to carry over to 2025. We are unsure as to total carry over to next year, as we have not yet received the Q3 accounts from SSP. The carry-over should include a contingency fund for the change of host. It was advised that the PPN needs to be cautious in spending for the rest of the year.</p>	<p>Actions/Agreed</p> <p>Reserve as much of our current funding as possible. Simone to seek permission to carry over from DRCD</p>

8. Draft SPC Scheme DLR – Submission and timelines4	
<p>The DLR PPN submission was made on time and receipt was acknowledged. Thanks to all for the feedback. No clear timeline has been received from the council for recruiting the new PPN</p>	<p>Actions/Agreed</p>

representatives. It looks as though this may happen in Nov/Dec.	
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9. Autumn Plenary and 10 Year Celebration	
Due to the hosting situation, we may have to change the planned agenda. Speakers - reps from each pillar to share their experiences over the years or a panel discussion.	Actions/Agreed Simone will source

10. PPN National Conference Limerick	
The following will be attending Simone, Colette, Kay, Aileen, Ronan and Hilda	Actions/Agreed

11. Other Updates	
<ol style="list-style-type: none"> 1. Regional meeting of Dublin Meeting hosted by Dublin City PPN, DLR PPN and Fingal PPN in attendance. There are new support workers in both Dublin City and Fingal. Collaboration on training for 2025, it was agreed that this would continue. It was also agreed that we would look at our offering as some of the training while requested by members is not well attended. The possibility of rebranding the training and introducing a series of conversations on current topics and creating awareness were discussed. 2. Training for 2025 <ol style="list-style-type: none"> a. Adult Education South /East collaboration similar to 2023 for digital skills both want to continue this collaboration in 2025. Eileen will know more when she has finished recruiting trainers. b. LGBTQ+ - collaboration with DLRCCC Council approached us as they are applying for funding and if successful, we will be able to provide free training for the PPN membership c. Integration and Anti-Racism joint training with 3 PPNs and Community Integration Forum. 	Actions/Agreed

d. Climate Action we met the DLR CA officer and hope to provide some training in this area in 2025.	
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12. AOB

Correspondence from DRCD the last tranche of funding has been sent to the council	
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13. Date of next meeting

Next meeting – 4 th November, from 5pm online.	
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