

DLR PPN SECRETARIAT MEETING

16th 2024, 5.00 - 6.15 pm, online

In attendance: Kay Gleeson, Aileen Eglington, Viola di Bucchianico, Sharon Perry, Gavin Harte, Simone Sav

Apologies: Bill O'Dea, Colette Downing

1. Call to order.

The meeting was facilitated by Simone Sav

2. Declaration of conflict of interest:

No Conflict was declared.

3. Review of previous meeting minutes and matters arising

Discussion
No matters arising.

Actions/Agreed
Proposed: Kay Gleeson
Seconded: Viola di Bucchianico

4. Review of Membership Applications

Discussion

Approved applications
Knocknacree Park Residents Association
Dalkey Hillside Estate Residents Association aka Future Friendly Dalkey
Rebel Aines Active Retirement Group
Friends of Marlay Park
Young Social Innovators
Critical Deansgrange Community First Responders

Actions/Agreed
Approved Membership registrations to be put through. Simone will relay the secretariat decisions and follow up where necessary.

Outstanding groups who did not respond by 1st of September 2024 their application status have been set to inactive.

5. SLA 2024 and Hosting

The Secretariat was briefed on the meeting with SSP and further interactions with the DRCD and Local Authority in relation to SSP's additional request.

Members of the Secretariat noted the following:

Actions/Agreed

<ul style="list-style-type: none"> - The PPN already provides an indemnity to SSP for employing the staff through the hosting fee - The Secretariat takes a dim view of SSP's CEO and Board Member not allowing the Manager to participate in the meeting and being included in the correspondence. This unilateral change in the terms of engagement has unwanted consequences for the PPN. - The repeated errors in the accounts constitute a risk for PPN's financial accuracy and reporting. <p>A meeting with the DRCD has been set. A short Secretariat meeting might be needed to analyse our options going forward.</p>	<p>Simone to report on the meeting with the DRCD to the Secretariat.</p>
--	--

6. Draft SPC Scheme DLR

<p>DLr has not yet published the draft SPC Scheme. PPN staff already requested updates as early as July 2024, but no answers were provided.</p>	<p>Simone to ask about the SPC Scheme at the DLR Corporate Plan meeting on the 17th of September.</p>
---	--

7. Autumn Plenary and 10 Year Celebration

<p>Celebration venue - Assembly Room which has been booked for the 7th of November 2024.</p> <ol style="list-style-type: none"> Invitations have been sent to guests and all reps that were on our database. On arrival there should be instrumental, background music, and a glass of champagne. Catering options – finger food, coffee and biscuits. It is envisaged to provide 10-year cupcakes to the attendees. Council's Professional Photographer to be booked for the occasion, with a dedicated slot for group photos in the programme. Suggestion to have a '10 Years of PPN' brochure' 	<p>Actions/Agreed</p> <p>Simone to follow up with invited guests, reps and groups.</p>
--	--

8. New Secretariat members

<p>Nominations received for:</p> <ul style="list-style-type: none"> - Social inclusion: Hilda Arenas - Environment: Ronan Browne <p>Secretariat has reviewed the nominations and approved the candidates who will join the meeting in October.</p>	<p>Simone to notify the two new members of the Secretariat.</p>
--	---

9. PPN National Conference Limerick

National Conference to be held in Limerick on the 17th and 18th of October. The Venue hotel has been booked for 6 rooms for 2 nights.

Delegates from DLR attending:

- Simone Sav
- Colette Downing
- Kay Gleeson
- Viola di Bucchianico
- Aileen Eglington (1 evening)
- dlrCC staff -TBC

Actions/Agreed

Simone to finalise the registration by the 25th of September. If any additional spaces available, there could be a second dlrCC delegate attending or a new Secretariat member.

10. Annual Report 2023

Report circulated to Secretariat. A request to include a specific mention about the challenges of PPNs being hosted outside of the LA.

Actions/Agreed

Simone to finalise and submit the report by the 20th of September.

11. Other Updates

a. LECP Launch

Actions/Agreed

Simone to follow up on the invitations for Secretariat members. RSVP needed by the 20th of September. Simone to attend.

b. Strategic Planning Workshop in September

Online Workshop 1.5 hours, less demanding of time, etc this was agreed. Date agreed 30th Sept Monday, from 5 pm.

Simone to finalise arrangements with Business Solutions

c. Leinster House meeting – taking place on Wednesday, 18th of September.

Simone to attend the meeting and report to the Secretariat on the outcomes

12. AOB

Correspondence received and sent was discussed, keep proceeding as instructed and refer use expert

13. Date of next meeting

Next meeting – 14th of October, from 5pm online.