

# DLR PPN SECRETARIAT MEETING

**12<sup>th</sup> May 2025, 5.00 – 6.00pm, online**

In attendance: Kay Gleeson, Ronan Browne, Gavin Harte, Aileen Eglington, Bill O'Dea, Colette Downing

Apologies: Hilda Arenas, Viola di Bucchianico, Sharon Perry

<b>1. Call to order.</b> The meeting was facilitated by Simone Sav.	
<b>2. Declaration of conflict of interest:</b>	
No Conflict Declared	
<b>3. Review of previous meeting minutes and matters arising</b>	
Discussion No matters arising.	Actions/Agreed Proposed Ronan Browne Seconded: Gavin Harte

<b>4. New Membership Applications</b>	
The following groups were approved for full membership: 115 <sup>th</sup> Ballinteer Scouts	Actions/Agreed Simone will process application

<b>5. Financial Report Quarter 1</b>
April balance €11000, funding from DLR received and remaining balance of 18k received from SSP. To date we have spent €16732 and have a balance of €13280.83. The first tranche of DRCD funding is in the process of being transferred. Simone and Ronan are to meet to check receipts and authorisation to ensure all is correct before sending 1 <sup>st</sup> quarter report to finance committee for approval. DLR Chamber will provide a payroll report.

<b>6. Training</b>
A. PPN Summer School 26 – 30 May. Gavin Harte will be presenting Sustainable Energy Communities; Bill O'Dea will participate in the panel discussion on the

<p>opening night and will liaise with Simone to prep for the questions.</p> <p>A. Political Communication/ Advocacy training will take place 2 evenings this week and is a collaboration between Wicklow and Dublin City, Fingal and DLR PPN</p> <p>B. Energy Tune Up Clinic- We were asked to participate by the dlr county council. We will have a stand and promotional leaflets.</p> <p>C. New Member Coffee Morning – We have seven registered so far from groups registered in 2024. Room hire is 250 plus cost of refreshments. We will have further meetings, next one will be online in July.</p> <p>D. Social Investing – Blackrock Credit Union have approached as the want to inform members of micro lending to community Groups</p> <p>E. LGBTQ+ Training we are in the process of sourcing providers and quotes.</p>	<p>Simone asked to seek more clarification and to see if there could be a collaboration between the different credit union groups in DLR.</p>
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<p><b>7a. PPN Ezine and Community Resources Hub</b></p> <p>We have changed the layout and categories. We are also using the ezine to signpost members to the Resources available on our website. Feedback from the membership was positive. One secretariat member said the ezine seemed to be off alignment on her P.C. screen, she will send Simone a screenshot. No other negative feedback received.</p> <p>The Resources Hub is currently being developed by the staff and will be included in all ezines going forward. The staff hopes to put a good shape on the Hub by the end of December 2025.</p>	<p><b>Actions</b> Aileen to send Simone a screenshot</p>
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<p><b>7b. SSP Community Toolkit</b></p> <p>Request discussed, there seems to be an overlap with the work already done by the PPN as in it is the role and remit of the PPN to liaise and communicate with Community Groups and to assist them to engage in local decision making.</p>	<p><b>Actions</b> Simone to contact SSP</p>
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As for what resources are being provided by SSP, we need to be mindful that this is not included in our workplan and on that basis it is not something we can take on.	
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<b>8. Correspondence and other</b>	
<p>A. Hosting Updates (office, cabinet, funds) ordered a cabinet and hopefully we will get a key to have access to the building.</p> <p>B. Meeting with new South Dublin PPN worker – Simone was contacted by Ellen Connolly, she is being assisted by a steering committee and was advised to contact DLR, Wicklow and Meath PPNs – They had an informative conversation about what works and what doesn't.</p> <p>C. Second Request for sponsorship for Indian Film Festival</p> <p>D. National Worker's meeting update – this weeks meeting was postponed, there will be one in June or July</p> <p>E. National Secretariat Meeting update – if applicable - No meeting until Thursday</p> <p>F. LCDC Survey – received the same day from dlrCC – Simone encouraged everyone to fill it in, and will circulate asap to the membership, as the deadline is very short.</p> <p>G. Recruitment of PPN Rep from Environmental Pillar – we have a vacancy and a call for nominations has been sent out to full member groups.</p>	<p><b>Actions</b></p> <p>As the Secretariat wish to provide all assistance to SD PPN in reestablishing, they request Simone to write on their behalf formally offering any assistance required.</p> <p>Secretariat advised no response needed</p> <p>Kay will provide update at the next Secretariat meeting</p> <p>Simone will update the Secretariat on the applications received.</p>

<b>9. AOB</b>	
There was no AOB	<b>Actions</b>

<b>10. Dates of next meetings</b>	
Next meetings: Monday 9 <sup>th</sup> June 2025 Monday 21 <sup>st</sup> July 2025 – in person	

No meeting in August Monday, 15 <sup>th</sup> of September	
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